

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Robin Carder, Mayor Pro Tem
Muir Davis, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Tuesday, February 16, 2021 - 6:30 p.m.

Tonight's Council meeting will again be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID-19 Virus. However, the City encourages public participation and as such want to make residents aware of the following opportunities on how to participate:

1. Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and will be included as part of the permanent record. **Please be advised that public comments submitted by email or any other format to the City Clerk and City Council are public records and are available for public viewing.**
2. Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Davis, Council Member Crosby, Council Member Lau, Mayor Pro Tem Carder and Mayor Hepburn.

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of February 1, 2021, ***to be received and filed.***

 - b. **Register of Audited Demands** in the amount of \$1,415,339.76 dated January 21, 2021; in the amount of \$269,812.94 dated January 28, 2021, and in the amount of \$2,064,670.41 dated February 4, 2021, ***approval recommended by the Finance Interim Director Alvarado.***

 - c. **Treasurer's Report** for the Month of August 2020, ***to be received and filed.***

 - d. **Youth and Family Action Committee Minutes** of February 25, 2020, ***to be received and filed.***

 - e. **Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force ("LA IMPACT").** - In July, the City modified its existing agreement with the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force ("LA IMPACT"). Our responsibilities now include fiduciary responsibility of their cash assets, as well as approving their procurement procedures. Currently there are four service agreements LA IMPACT has with third parties that should be considered for City Council approval, per the City's Purchasing Policy guidelines.

Interim Finance Director Alvarado recommends that the City Council approve the LA IMPACT agreements.

 - f. **Staff recommends approval and passage of the following Resolutions:**
 1. **Resolution No. 21-08** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH SEQUEL CONTRACTORS, INC.

Bids were received and opened for the Hawthorne Avenue Street Rehabilitation Project on February 4, 2021. A total of ten (10) bids were received for this project.

Staff recommends approval of Resolution No. 21-08, awarding to the lowest, most responsive bid submitted by Sequel Contractors Inc. for the Hawthorne Avenue Street Rehabilitation Project, and to reject all other bids.

2. **Reaffirming Local Emergency - Resolution No. 21-09** - Pursuant to Government Code 8630, the City Council must “review the need for continuing the local emergency at least every 60 days until the governing body terminates the emergency.” The Council is asked to reaffirm the ongoing need for the local emergency that has been declared and reaffirmed by the Council.

City Attorney Kress is recommending that the City Council adopt Resolution No. 21-09, reaffirming the ongoing need for the local emergency declared by Resolution No. 20-17.

Resolution No. 21-09 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, AND THE STATE OF CALIFORNIA, REAFFIRMING THE ONGOING NEED FOR THE LOCAL EMERGENCY INITIALLY DECLARED ON MARCH 16, 2020.

3. **Urban Greening Grant Program Resolution No. 21-10** - In July 2020, the Cities of La Verne and Pomona submitted a joint application to the State's Urban Greening Program. The application requested more than \$500,000 to install median landscaping along Arrow Highway between White Avenue and N. Orange Grove (Pomona). The Cities' application successfully made it into the final round of review and the program now requires Council action certifying submission of the application and authorizing a representative to act on the City's behalf.

Interim Public Works Director Keesey recommends that the City Council approve Resolution No. 21-10, designating the Director of Public Works as the authorized administrator for the Urban Greening Grant Program and approving the submission of such applications.

Resolution No. 21-10 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, AND THE STATE OF CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FOR CALIFORNIA CLIMATE INVESTMENTS URBAN GREENING PROGRAM.

4. **Las Flores Inclusion Playground - Resolution No. 21-11** - An inclusion playground was approved by Council as a Capital Improvement Project (CIP) for fiscal year 2020-2021 at Las Flores Park in the amount of \$250,000. An additional appropriation is also requested from Park Development Fund as \$50,000 from CDBG is no longer available to use for this project. This playground will provide an area for those with special needs to play and enjoy, an amenity the City currently does not have.

Interim Public Works Director Keesey recommends that the City Council approve Resolution No. 21-11, for the purchase and installation of inclusion playground equipment at Las Flores Park and to award the contract to Miracle Recreation Equipment Co. in an amount not to exceed \$250,000 and appropriate an additional \$50,000 from the Park Development Fund to fully fund the project.

Resolution No. 21-11 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH MIRACLE RECREATION EQUIPMENT CO.

6. **PUBLIC HEARINGS**

Weed Abatement Protest Hearing - On February 1, 2021, the City Council adopted Resolution No. 21-06, accepting the Declaration List of Properties which has been found by inspections to have growing upon them, weeds or brush and/or rubbish. Pursuant to the County of Los Angeles, Department of Agricultural Commissioner and Weights and Measures, these conditions constitute a public nuisance and must be abated. Notices to destroy weeds were mailed to property owners notifying them of a hazard or public nuisance upon their property and that same must be abated. That notice set Tuesday, February 16, 2021 at 6:30 pm, as the date and time for protests to be heard from affected property owners. The Annual Weed Abatement notice further required that owners of declared properties must maintain their parcels in a fire-safe condition throughout the year. *(Mayor Pro Tem Carder will declare a conflict of interest because she is a member of the Board of Directors for a homeowners' association that oversees property appearing on the weed abatement list.)*

Staff Recommendation:

Following the protest hearing, the City Council should direct the Los Angeles County Agricultural Commissioner/Director of Weights & Measures to abate the nuisance by having weeds, rubbish, and refuse removed.

7. **OTHER MATTERS**

- a. **Comprehensive Annual Financial Report for June 30, 2020** - The City has prepared its Comprehensive Annual Financial Report (CAFR), which has been audited by our outside independent audit firm - Rogers, Anderson, Malody & Scott, LLP (RAMS). The CAFR reflects the financial position and operating activities of the City for the fiscal year ending June 30, 2020. A full copy of the report can be accessed on the City's website.

As part of the Financial Statement audit, RAMS has issued their Report on Internal Control over Financial Reporting and on Compliance and Other Matters. This report is required for audits performed in Accordance with Government Auditing Standards. Brad Welebir, from Rogers, Anderson, Malody & Scott, LLP (RAMS) Audit Firm will provide Council a report on their work.

RAMS has also presented their concluding Auditor Letter to the City Council pertaining to the audited financial statements for the year ended June 30, 2020. This communication is required under Statement on Auditing Standards No. 114.

Additionally, RAMS was engaged to prepare the Addendum to the Annual Progress Report of the Housing Successor of the City of La Verne required under Senate Bill 341 pertaining to the City's housing activities which is also included for Council's consideration.

STAFF RECOMMENDATION:

The City Council should receive and file the Comprehensive Annual Financial Report, Report on Internal Control over Financial Reporting and on Compliance and Other Matters, and the Auditor Letter to the City Council required under Statement on Auditing Standards No. 114, and the Annual Report Progress Report required under Senate Bill 341 for the year ended June 30, 2020.

- b. **Mayor Pro Tem Carder is requesting the City Council to consider placing a measure on the 2022 ballot to ask the La Verne citizens regarding contracting of public safety services.**

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION:**

The City Council will meet in Closed Session pursuant to Government Code Section 54957.6 for the following:

Conference with Labor Negotiator

Negotiators:

City Manager, Assistant to the City Manager, Senior Management Analyst, and City Attorney.

Employee Organization(s):

La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association and all unrepresented employees.

11. **ADJOURNMENT in memory of long-time La Verne resident and retired Water/Sewer Supervisor Richard Davis** who passed on January 27, 2021. Richard began working for the City in 1972 and ultimately retired as the City's Water/Sewer Supervisor in 2004. After graduating from Bonita High School in 1972, he worked for the Southern Pacific Railroad Company. Richard was a veteran of the United States Army serving in Vietnam as a specialist for the 147th Hillclimbers. After his Military service, he worked for the railroad again before joining the City of La Verne. He was a proud member of the VFW Post 12034 "Band of Brothers" in La Verne. In 2017, when he served as Post Quartermaster, the post was awarded All Post State and All American honors. He and his wife Lois dedicated their time on countless Christmas mornings and other holiday events as Mr. and Mrs. Santa Claus. Richard's hobbies included woodworking, art, motorcycle riding, hunting, fishing and playing guitar. He was a man of few words, but certainly had a way of making you laugh with his endless stories and quips. He is survived by his wife Lois, two sons Cory and Gary and 3 grandchildren.

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, March 1, 2021, at 6:30 p.m.**

**The La Verne City Council thanks the residents
for taking all precautions to prevent the spread of the COVID-19 Virus.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ JR Ranells, Assistant to the City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Dan Keeseey, Interim Director of Public Works
____ Eric Scherer, Director of Community Development
____ Mark Alvarado, Interim Finance Director
____ Nick Paz, Police Chief
____ David Segura, Interim Fire Chief
____ Cody Howing, Deputy City Engineer
____ Bill Elftman, Information Services Manager

<p>Posting Statement: On February 9, 2021, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.</p>
--