

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, May 17, 2021 - 6:30 p.m.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Tonight's Council Meeting will again be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID-19 Virus. However, the City encourages public participation and as such wants to make residents aware of the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individual who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_6-r0SZBtSiKH5LMUrTwHCg before 5:00 p.m. on May 17, 2021, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.

4. **PRESENTATIONS**

- a. **Presentations to the Families for the “Military Recognition Program.”** La Verne has a total of 69 community members who are currently serving in our military. One individual will be recognized at this meeting. A mini banner has been given to the family of the individual being recognized, as follows:

Military Honoree: Ryan M. Torres - Navy

- b. **Presentation on the SB 1383 and AB 1594 New Regulations Regarding Refuse and Green Waste** - Cara Morgan from Cal Recycle will give a presentation on SB 1383 - A Statewide effort to reduce emissions of short-lived climate pollutants (SLCP) that will require cities to reduce organic waste disposal 50% by 2020 and 75% by 2025.

Lisa O'Brien Senior Management Analyst will give a presentation on the Implementation of SB 1383 in La Verne and Tracy Costello, Public Works Manager will give report on the Waste Management's proposed Refuse Increases.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes** of May 3, 2021, ***to be received and filed.***

- b. **Register of Audited Demands** in the amount of \$223,846.64 dated April 22, 2021, approval recommended by Interim Finance Director Alvarado.

c. **Staff recommends approval and passage of the following Resolutions:**

1. **Resolution No. 21-24** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN INFRASTRUCTURE AND FACILITY REIMBURSEMENT AGREEMENT WITH THE PUBLIC FINANCING AUTHORITY OF THE LA VERNE ENHANCED INFRASTRUCTURE FINANCING DISTRICT. *At the City Council's February 16, 2021 Study Session, staff presented funding alternatives for initial projects outlined in the Enhanced Infrastructure Financing District's (District) Infrastructure Financing Plan (IFP). The Council provided direction to discuss the alternatives with the Public Financing Authority (PFA) with a recommendation that the City provide the initial funding with a reimbursement agreement with the PFA. The PFA met on March 10, 2021, and agreed with the approach, directing Staff to prepare such an agreement.*

Community Development Director Scherer recommends that the City Council approve Resolution 21-24, approving the draft Infrastructure and Facility Reimbursement Agreement which outlines the priority projects between the City and the PFA, with the PFA scheduled to review and approve the agreement at their June 9, 2021 meeting.

2. **Resolution No. 21-26** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING ITS INTENTION TO APPROVE THE ANNUAL REPORT OF THE OLD TOWN LA VERNE BUSINESS IMPROVEMENT DISTRICT WHICH INCLUDES A BUDGET AND REESTABLISHES THE BOUNDARIES AND ASSESSMENT FORMULA FOR THE 2021-2022 FISCAL YEAR AND SETS A PUBLIC HEARING ON THE MATTER - *An annual public hearing is required to consider the Annual Report of the Old Town La Verne Business Improvement District (OTLVBID) and it has been scheduled for June 7, 2021. At said hearing, the City Council will be requested to 1) Receive and file a report of the OTLVBID prior year activities. 2) Approve the proposed OTLVBID 2021-2022 Annual Budget and incorporate it into the City Budget. 3) Approve re-establishment of the District boundaries and assessment formula.*

Community Development Director Scherer recommends that the City Council adopt Resolution No.21-26 declaring its intention to approve the OTLVBID Annual Report and sets a public hearing on the matter for June 7, 2021.

7. PUBLIC HEARINGS

2021- Comprehensive Fee Schedule - The City's Comprehensive Fee Schedule was established by Resolution 17-23 and as amended by Resolutions 18-19, 19-23 and 20-37, is reviewed each year in conjunction with the annual budget process. Adjustments are made to reflect changes in the cost of services in accordance with State and local law. Resolution 21-25 provides for adjustments to the 2021-22 Comprehensive Fee Schedule.

STAFF RECOMMENDATION:

Following the public hearing, the City Council should approve the updates to the City's Comprehensive Fee Schedule as set forth in resolution 21-25. All fee schedule changes are scheduled to become effective July 1, 2021, except Building and Planning Department fees, which by State Law become effective 60 days after City Council approval. The refuse fees are subject to approval after the Proposition 218 hearing on June 21, 2021.

RESOLUTION NO. 21-25 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING RESOLUTIONS NO. 17-23, 18-19, 19-23 & 20-37 RELATIVE TO CERTAIN FEES AND POLICIES FOR SERVICES PROVIDED BY THE CITY OF LA VERNE.

8. OTHER MATTERS

Proposed Short-Term Rental Ordinance - At the Council's May 3, 2021 meeting, a public hearing was conducted and concluded. The Ordinance document required minor technical changes and is being brought back to the Council at this meeting with the recommendation to waive further reading, and introduce. The Ordinance will take effect on August 17, 2021, when the current moratorium expires.

STAFF RECOMMENDATION:

The City Council should waive further reading and place on first reading Ordinance No. 1098, approving new regulations for short-term rentals, as follows:

Ordinance No. 1098 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING THE LA VERNE MUNICIPAL CODE BY ADDING A NEW CHAPTER 18.94 TO REGULATE THE RENTAL OF RESIDENTIAL PROPERTY ON A SHORT- TERM BASIS AND AMENDING RELATED PROVISIONS.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. **ADJOURNMENT to Monday, June 7, 2021, at 4:30 p.m., for a 2021-22 Budget Presentation to City Council by Department Heads.**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, June 7, 2021, at 6:30 p.m.**

**The La Verne City Council thanks the residents
for taking all precautions to prevent the spread of the COVID-19 Virus.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ JR Ranells, Assistant to the City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Shawn Igoe, Public Works Director
____ Eric Scherer, Director of Community Development
____ Mark Alvarado, Interim Finance Director
____ Nick Paz, Police Chief
____ Lawrence Waterhouse, Interim Fire Chief
____ Yvonne Duran, Community Services Manager
____ Cody Howing, Deputy City Engineer

<p>Posting Statement: On May 11, 2021, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.</p>
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