

AMENDED CITY OF LA VERNE CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Muir Davis, Mayor Pro Tem

Robin Carder, Council Member

Rick Crosby, Council Member

Wendy M. Lau, Council Member



www.cityoflaverne.org

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, March 07, 2022 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The Council Chambers will be opened to the public. In an effort to keep a safe environment and to minimize the spread of the COVID-19 Virus, the City will be limiting occupancy and requiring masking for all that will be in attendance. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_GKIF7zPwSAOhT2Lb9NX05A before 5:00 p.m. on Monday, March 7, 2022, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL** Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Muir Davis, Council Member Robin Carder, and Mayor Tim Hepburn.

4. **PRESENTATIONS:**

Presentation of “Proclamation Recognizing the Month of March, 2022 as Women’s History Month” celebrating women's contributions to history, culture and society and paying tribute to the generations of women who changed the face of society through courage and activism. Yvonne Gallegos on behalf of the Cultural Awareness and Social Inclusion Committee (CASI) will accept Proclamation.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of February 22, 2022, to be ***received and filed***.

b. **Registered of Audited Demands for the following:**

- In the amount of \$1,298,026.27 dated February 3, 2022
- In the amount of \$751,891.59 dated February 19, 2022
- In the amount of \$1,089,399.33 dated February 17, 2022; and
- In the amount of \$491,629.51 dated February 24, 2022

Approval recommended by Finance Director Pendleton.

- c. **Declaration of Surplus Property** - The listed police equipment is outdated and no longer needed. Each unit is obsolete and ineffective for current operational requirements. Each will become surplus to the City's operational needs and should be disposed per Administrative Regulation No. 606.

Police Chief Flores recommends that the City Council declare the equipment identified in Attachment A as surplus to the City's needs and further recommends that the staff be directed to sell each fairly and equitably to Accredited Security LLC per Administrative Regulation No. 606.

d. **Reconsideration of ULV/SBDC and Chamber of Commerce Business Grant Proposal -**

After the Council's February 22 action it was determined that based on the structure of how the Small Business Development Center is operated out of ULV and Council Member Lau's position on the board of Trustees, that out of an abundance of caution that the proposal for the SBDC and Chamber to administer the grant program be brought back for approval with Council Member Lau recusing herself from the vote. **(Council Member Lau will declare a conflict of interest on this matter because she is on the Board of Trustees for the University of La Verne.)**

City Manager Russi recommends that the City Council reapprove the proposal as submitted.

7. OTHER MATTERS

American Recovery Plan Act - Essential Worker Premium Pay Stipends - At their December meeting the City Council was presented with an outline of the City's allocation of American Rescue Plan Act (ARPA) funds and a preliminary plan for their use. In addition to giving concurrence to the proposed uses, the City Council directed staff to bring back an outline of a Stipend for employees for their consideration. After researching the provisions of the Act and what other agencies are providing, staff has prepared a set of criteria that was reviewed by the City Council at their January 18 meeting. That plan was shared with the affected employees and their associations. In order to implement the stipends, final approval by City Council is necessary.

STAFF RECOMMENDATION:

It is recommended that the City Council:

1. Approve the ARPA Premium Stipend program;
2. Authorize staff to execute side letters with represented employee groups;
3. Appropriate \$520,000 from the City's ARPA allocation; and
4. Authorize the Finance Department to issue stipends as provided under the outlined criteria.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION:

City Council will meet in closed session for the following:

Review of Hearing Officer's proposed decision on an Employee Disciplinary Matter (Personnel Rule 5200 F) per Government Code Section 54957(b).

After Closed Session City Council will reconvene to open session for the following:

RESOLUTION NO. 22-11 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE RENDERING A FINAL DECISION REGARDING AN APPEAL OF DISCIPLINE.

11. **ADJOURNMENT to Monday, March 21, 2022, at 6:00 p.m. for a Fire Badge Pinning Ceremony.**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, March 21, 2022, at 6:30 p.m.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ JR Ranells, Assistant to the City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Shawn Igoe, Public Works Director
____ Eric Scherer, Director of Community Development
____ Marla Pendleton, Finance Director
____ Colleen Flores, Police Chief
____ Christopher Nigg, Fire Chief
____ Yvonne Duran, Community Services Manager
____ Cody Howing, City Engineer

Posting Statement: On March 1, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.