

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Muir Davis, Mayor Pro Tem

Robin Carder, Council Member

Rick Crosby, Council Member

Wendy M. Lau, Council Member



[www.cityoflaverne.org](http://www.cityoflaverne.org)

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

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**Monday, May 02, 2022 - 6:30 p.m.**  
**La Verne City Hall - Council Chambers,**  
**3660 D Street, La Verne, CA 91750**

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The Council Chambers will be opened to the public at 6:00 p.m. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org) and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org) up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org) with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at [https://us02web.zoom.us/webinar/register/WN\\_ntJxP7lVRcOPzERey0vvJA](https://us02web.zoom.us/webinar/register/WN_ntJxP7lVRcOPzERey0vvJA) before 5:00 p.m. on Monday, May 2, 2022, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.

4. **PRESENTATIONS**

**Damien High School Basketball 2022** - The Damien High School Basketball team finished the regular season with a record of 26–2 and became the Baseline League champions. The team qualified for the prestigious Open Division playoffs, the highest honor in basketball playoffs. Following the Southern Section Open Division playoffs, the team qualified for the CIF State Division I playoffs where they went 4-0, defeating Clovis North to bring home the CIF State Division I championship. The team was led by senior captain RJ Smith, who was named Baseline League MVP and San Gabriel Valley Player of the Year. In addition to Smith, the Spartans got extraordinary contributions from seniors, Kaleb Smith, Bradley Xie, and Spivey Word and Junior Jimmy Oladokun. Each was named All Baseline League honorees. The team was coached by Mike LeDuc, who, in December, reached a career milestone winning his 1000<sup>th</sup> game and was recently named California State Coach of the Year. The team was assisted by Darin Zabel, Eric Johnson, Andre McLean, David Ng, and Alex Arredondo. Below are the team players:

Jacob Allen	Lucas Arrieta	Elijah Brown	Caiden Brown
Xavier Clinton	Aston Edwards	Nathaniel Garcia	Pierce Hagan
Chris Obiekea	Jimmy Oladokun	Rolan Serna	Jacob Regalado-McKinn
Sam Slezak	Kaleb Smith	Spivey Word	Randolph "RJ" Smith Jr.
Bradley Xie	Malcolm Windross		

**San Gabriel Valley Mosquito & Vector Control District Presentation** - Levy Sun from the San Gabriel Valley Mosquito & Vector Control District will update the Council on mosquito and virus activity, along with tips to stay more bite-free this year.

**Presentation of Proclamation proclaiming the Month of May of 2022 as Asian American and Pacific Islander Heritage Month** celebrating the many notable contributions of Asian and Pacific Island Americans who have enriched our nation's history.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes** of the Regular and Adjourned meetings of April 18, 2022, to be received and filed.

- b. **Staff recommends approval and passage of the following Resolutions:**

**Resolution No. 22-18** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING ITS INTENTION TO APPROVE THE ANNUAL REPORT OF THE OLD TOWN LA VERNE BUSINESS IMPROVEMENT DISTRICT WHICH INCLUDES A BUDGET AND REESTABLISHES THE BOUNDARIES AND ASSESSMENT FORMULA FOR THE 2022-2023 FISCAL YEAR AND SETS A PUBLIC HEARING ON THE MATTER - ***An annual public hearing is required to consider the Annual Report of the Old Town La Verne Business Improvement District (OTLVBID) and has been scheduled for May 16, 2022. At said hearing, the City Council will be requested to 1) Receive and file a report of the OTLVBID prior year activities. 2) Approve the proposed OTLVBID 2022-2023 Annual Budget and incorporate it into the City Budget. 3) Approve re-establishment of the District boundaries and assessment formula.***

***Community Development Director Scherer Staff recommends that the City Council adopt the Resolution No.22-18, declaring its intention to approve the OTLVBID Annual Report and sets a public hearing on the matter for May 16, 2022.***

7. **PUBLIC HEARINGS**

- a. **2022-23 Paramedic Service Fee** - The City's voter approved Paramedic Service Fee requires an annual hearing in order to consider a rate change. The monthly fee is subject to an annual adjustment for a rate change based on the Consumer Price Index.

**STAFF RECOMMENDATION:**

The City Council should adjust the monthly paramedic service fee from \$5.58 to \$5.91 and approve Resolution No. 22-19, adopting the Paramedic Service Fee for Fiscal Year 2022-23.

**Resolution No. 22-19** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE PARAMEDIC SERVICE FEEFOR FISCAL YEAR 2022-23.

- b. **Public Hearing for the Vacation of a City of La Verne Public Utility Easement Located at 1941 N. White Avenue** - On April 4, 2022, the City Council set the Public Hearing to consider vacation of a City of La Verne Public Utility Easement located at 1941 N. White Avenue for May 2, 2022, and directed staff to post the appropriate noticing pursuant to the Streets and Highways Code.

**STAFF RECOMMENDATION:**

The City Council should hold the public hearing for vacation of the public utility easement located at 1941 N. White Avenue and approve Resolution No. 22-20, vacating the subject utility easement and authorizing staff to record the quitclaim deed and resolution with the Office of the County Recorder.

**Resolution No. 22-20** - A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, VACATING THE EASEMENT FOR PUBLIC UTILITY AND STORM DRAIN PURPOSES RESERVED ACROSS THAT PORTION OF "G" STREET AS VACATED BY RESOLUTION No 67-61 OF THE CITY OF LA VERNE, WITHIN THE CITY OF LA VERNE MORE PARTICULARLY DESCRIBED IN THIS RESOLUTION.

- c. **2022 Comprehensive Fee Schedule** - The City's Comprehensive Fee Schedule is reviewed each year in conjunction with the annual budget process. Adjustments are made to reflect changes in the cost of services in accordance with State and local law.

**STAFF RECOMMENDATION:**

The City Council should open the public hearing and continue hearing to Monday, May 16, 2022 at 6:30 p.m. City Council meeting to allow Staff additional time to prepare the City's Comprehensive Fee Schedule for Council consideration.

8. **OTHER MATTERS**

**Housing Rehabilitation Program - American Rescue Plan Act (ARPA)** - The City Council conceptually approved a Housing Rehabilitation Program using Community Development Block Grant (CDBG) in October of 2019. Due to the COVID-19 pandemic, this program was never implemented. In March of 2021, funding was received via the American Rescue Plan Act (ARPA), which the City Council supported the recommendation to allocate \$500,000 to a Housing Rehabilitation Program.

Staff is asking for direction from the City Council to determine eligibility requirements and eligible repairs for the administering of the Housing Rehabilitation Program. Staff is also proposing that the City enter an agreement with Willdan Engineering to administer a Housing Rehabilitation Program using American Rescue Plan Act (ARPA) funding.

**STAFF RECOMMENDATION:**

The City Council should adopt Resolution Number 22-21, approving a contract with Willdan Engineering to design and administer the program (Attachment A: Professional Services Agreement) and give staff the direction to move forward with the creation of the ARPA funded Housing Rehabilitation Program (\$500,000).

**Resolution No. 22-21** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH WILLDAN ENGINEERING FOR HOUSING REHABILITATION PROGRAM CONSULTING SERVICES.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org). Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. **CLOSED SESSION:**

- a. The City Council will also meet in a closed session with legal counsel to determine whether or not to initiate litigation pursuant to Government Code §54956.9 (d) (4). One potential case.

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

- b. The City Council will convene in a closed session, pursuant to Government Code §54956.9 (a), to discuss Arcadia, et al. v. So. Cal. Edison Corp., Santa Barbara Superior Court Case No. 20 CV 02026 for the following purpose:

**CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

*(Mayor Pro Tem Davis will not participate due to his employment with Southern California Edison.)*

12. **ADJOURNMENT.**

***THE NEXT REGULAR MEETING of the La Verne City Council  
is on Monday, May 16, 2022***

**ADVISORY STAFF**

\_\_\_\_ Robert Russi, City Manager  
\_\_\_\_ JR Ranells, Assistant to the City Manager  
\_\_\_\_ Robert Kress, City Attorney  
\_\_\_\_ Lupe Gaeta Estrella, Assistant City Clerk  
\_\_\_\_ Shawn Igoe, Public Works Director  
\_\_\_\_ Eric Scherer, Director of Community Development  
\_\_\_\_ Marla Pendleton, Finance Director  
\_\_\_\_ Colleen Flores, Police Chief  
\_\_\_\_ Christopher Nigg, Fire Chief  
\_\_\_\_ Yvonne Duran, Community Services Manager  
\_\_\_\_ Cody Howing, City Engineer

<p><b>Posting Statement:</b> On Tuesday, April 26, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at <a href="http://cityoflaverne.org">cityoflaverne.org</a>.</p>
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