

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Rick Crosby, Mayor Pro Tem

Wendy Lau, Council Member

Steve Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



www.cityoflaverne.org

(909) 596-8726 - Phone

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, August 01, 2022 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_99Q6RB9xTh2xa0mLWBKE8w before 5:00 p.m. on Monday, August 1, 2022, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Lau, Council Member Johnson, Council Member, Kashifalghita, Mayor Pro Tem Crosby, and Mayor Hepburn.

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes of Regular and Special meetings of July 18, 2022, to be received and filed.**

- b. **Register of Audited Demands for the following:**

Fiscal Year 2021-22

- In the amount of \$962,185.06 dated July 14, 2022
- In the amount of \$133,050.44 dated July 21, 2022

Fiscal Year 2022-23

- In the amount of \$1,129,046.50 dated July 14, 2022
- In the amount of \$1,525,418.52 dated July 21, 2022

Interim Finance Director Yelton recommends approval of the Register of Audited Demands.

- c. **Declaration of Surplus Property** - Certain vehicles and equipment have been depreciated through the equipment fund and scheduled for replacement. Each unit is no longer useful or is ineffective for current operational requirements. Each will become surplus to the city's operational needs and should be disposed per Administrative Regulation No. 606. This action is not considered a "Project" under the definition of the California Environmental Quality Act (CEQA) and is therefore not subject to CEQA review.

Public Works Director Igoe recommends that the City Council declare the vehicles and equipment identified in Attachment A as surplus to the City's needs and further recommends that the staff be directed to sell each in a fair and equitable manner per Administrative Regulation No 606.

d. Staff recommends approval and passage of the following Resolutions:

1. **Resolution No. 22-61** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE FINAL MAP FOR PARCEL MAP 83440, (CASE NO. 66-21TPM), A REQUEST TO SUBDIVIDE THE PARCEL AT 1350 3RD STREET - *On July 6, 2021 the Development Review Committee (DRC) approved Tentative Parcel Map No. 83440 (Case 66-21 TPM) to subdivide a single parcel into two new parcels. This proposed configuration will allow the owner of the property (David and Margaret Home Inc.) to separate a portion of the existing parcel for the purpose of a lease agreement with Cedar Springs LP.*

City Engineer Howing recommends that the City Council adopt Resolution No. 22-61, approving the Final Parcel Map No. 83440 and direct staff to sign the map as to its conformance with the Subdivision Map Act and City Municipal Code.

2. **Resolution No. 22-62** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE ADOPTION OF THE MULTIPLE EMPLOYER OPEB/PENSION 115 TRUST ADMINISTERED BY SHUSTER ADVISORY GROUP, LLC AND REPEALING RESOLUTION NO. 22-33 - *On June 20, 2022, Council approved Resolution 22-33 authorizing the execution of an agreement to transfer the OPEB/Pension 115 Trust to Shuster Advisory Group, LLC. As part of this process, the City became aware that there were some minor language changes that need to be included in the Resolution due to requirements by PARS and US Bank. Resolution 22-62 is solely an update to the language in the previously approved resolution and does not make any changes to the agreements with Shuster Advisory Group LLC, Charles Schwab Trust Bank, and Alta Trust Company that were approved through Resolution 22-33.*

Assistant City Manager Ranells recommends that the City Council adopt Resolution 22-62 authorizing the City Manager to execute agreements to transfer administration of the City's Other Post Employee Benefits (OPEB)/Pension 115 Trust to Shuster Advisory Group, LLC ("Shuster") and Funds' assets to Charles Schwab Trust Bank ("Schwab"), and Alta Trust Company ("Alta") as the Directed Trustee.

It is further recommended that the City Council authorize that the trustee and discretionary advisory services of U.S. Bank National Association (US Bank) be assigned to Alta and Shuster respectively. Resolution 22-62 provides the following actions:

1. *The City Council hereby adopts the Shuster Multiple Employer OPEB/Pension 115 Trust, effective June 20, 2022; and*
2. *The City Council hereby authorizes the termination of the City of La Verne PARS 115 Trust – OPEB Prefunding Program and Pension Rate Stabilization Program, all services, administration, and investment contracts with Public Agency Retirement Services ("PARS") and US Bank, N.A.; and*
3. *The City Council hereby appoints the City Manager, or his/her successor or his/her designee as the City's Administrator for the Trust; and*
4. *The City's Administrator is hereby authorized to execute the legal and administrative documents on behalf of the City and to take whatever additional actions are necessary to maintain the City's participation in the Trust and to maintain compliance with any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the City's Trust.*

Resolution No. 22-63 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MAJESTIC CYCLING FOR THE LA VERNE GRAND PRIX EVENT - *The City Council is requested to consider a street closure for the La Verne Grand Prix event. Majestic Cycling has submitted a request to use portions of Wheeler Avenue, Wright Avenue, Fairplex Drive, Yeager Avenue, and Puddingstone Drive for a cycling race on Sunday, August 14, 2022 between the hours of 7:00 a.m. to 4:00 p.m.*

Community Development Director Scherer recommends that the City Council adopt Resolution No. 22-63 authorizing the City Manager to execute the Agreement with Majestic Cycling permitting the cycling race on specified streets.

6. **OTHER MATTERS**

- a. **Contract for Car Shows in Old Town La Verne** - The City Council is asked to consider a new three-year agreement with Flying Deuces for the two cars shows held in Old Town La Verne. This is a renegotiated agreement with the same promoter as the previous agreement is now expired. In addition, the Council will review the financial cost to the City for these events, and will consider appropriating the necessary funds.

STAFF RECOMMENDATION:

The City Council should either:

Appropriate the necessary funds to cover the costs associated with having the November 19, 2022 event (\$14,500) and approve the draft Exclusive Franchise Agreement with future events becoming part of the adopted City Budget; or

Provide staff with further direction on how much the Council wishes to financially support the event so that staff can go back and renegotiate with the Promoter and return to the Council with a modified Agreement. This most likely means that the November 19, 2022 event cannot occur.

- b. **Homeless Outreach Proposal** - During the fiscal year 2021-2022, the City of La Verne received funding from the American Rescue Plan Act to be expended as categorized within the Act. The City appropriated \$300,000 to be utilized by the Department to provide resources, education, enforcement, and maintain the quality of life dealing with our homeless community.

Staff created a plan to expend those resources effectively and efficiently and support a Homeless Outreach Support Team (HOST). The HOST team will incorporate various stakeholders within the local area to aid in offering shelter and mental health resources.

STAFF RECOMMENDATION:

The City Council should approve the appropriations from the American Rescue Plan Act of \$300,000, and proceed with the plan detailed within the Staff Report, and direct Staff to proceed with amending the mentioned ordinances to be brought back before council on a later date.

- c. **City Council Committee Assignments** – In conjunction with the changes to the City Council as a result of the June 7, 2022 Election, attached is a list of committee assignments for Council to review and identify new Council Members to serve as representatives.

STAFF RECOMMENDATION:

The City Council should review the list of assignments and provide direction to fill vacancies to certain committees.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **CLOSED SESSION:**

The City Council will meet in Closed Session pursuant to Government Code Section 54957.6 for the following:

Conference with Labor Negotiators

Negotiators: City Manager, Assistant City Manager, and City Attorney

Employee Organization(s): La Verne Firefighters' Association

10. **ADJOURNMENT**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, August 15, 2022, at 6:30 p.m.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ JR Ranells, Assistant City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Shawn Igoe, Public Works Director
____ Eric Scherer, Community Development Director
____ Mike Yelton, Interim Finance Director
____ Colleen Flores, Police Chief
____ Christopher Nigg, Fire Chief
____ Yvonne Duran, Community Services Manager
____ Cody Howing, City Engineer

<p>Posting Statement: On July 26, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.</p>
