

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Rick Crosby, Mayor Pro Tem

Wendy Lau, Council Member

Steve Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



www.cityoflaverne.org

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, August 15, 2022 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_xOX0d9JeQTqAMFpZ7f7oRA before 5:00 p.m. on Monday, August 15, 2022 and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Lau, Council Member Johnson, Council Member Kashifalghita, Mayor Pro Tem Crosby, and Mayor Hepburn.
4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
5. **PRESENTATIONS**
 - a. **Presentation by Metro on their Lone Hill Avenue to White Avenue Double Track Project.**
 - b. **Recognition of Retiring City Manager Bob Russi for his long-time leadership, dedication and service to the La Verne Community** - After 22 years with the City of La Verne, City Manager Russi announced he will be retiring. He was hired in 2001 and was appointed City Manager in 2010.
6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of the adjourned meeting of July 25, 2022 and the regular and adjourned meetings of August 1, 2022, ***to be received and filed.***
 - b. **Register of Audited Demands for the following:**
Fiscal Year 2021-22
➤ In the amount of \$114,769.09 dated August 4, 2022.
Fiscal Year 2022-23
➤ In the amount of \$1,541,397.44 dated August 4, 2022.
Interim Finance Director Yelton recommends approval of the Register of Audited Demands.
 - c. **Treasurer's Report for the Quarter ended June 30, 2022** - As of June 30, 2022, the City had total cash and invested funds (cost basis) of \$95,916,410. Of this amount, \$19,301,275 is held in a fiduciary capacity for the Los Angeles Interagency Metropolitan Police Apprehension Taskforce (LA IMPACT). In addition, the City also has \$3,750,842 that is held outside the treasury by a fiscal agent to meet the 1996 Revenue Bond covenant. The City's portfolio is fully liquid; 96% (\$91,671,833) is maintained in on-demand accounts, including those held by the State Local Agency Investment Fund (LAIF). The investment portfolio conforms to the City's investment policy and sufficient money is available to meet City obligations due within the next six months.
Interim Finance Director Yelton recommends that the City Council receive and file the Treasurer's Report for the Quarter ended June 30, 2022.

- d. **Amendments to the Fiscal Year 2022 - 2023 Adopted Budget** - The City's fiscal year 2022-23 adopted budget requires several revisions to insure that there is sufficient funding to accommodate the year's anticipated expenditures. These are: 1.) The appropriation of funding for the Los Angeles Interagency Metropolitan Police Apprehension Crime Taskforce (LA IMPACT); and 2.) The appropriation of funds from the section 115 pension trust fund to pay a portion of the City's PERS retirement system unfunded liability. Since neither of these changes require an appropriation from the General Fund, the City's General Fund reserves remain unchanged. Additionally, each of the changes reflects corrections in the final budget document that was presented to the City Council.

Interim Finance Director Yelton recommends that the City Council amend the fiscal year 2022-23 budget to include an appropriation of \$646,150 for programs related to LA IMPACT, and to allocate \$533,100 from the Section 115 Pension Trust Fund to provide for the City's full payment to the PERS unfunded liability.

- e. **Motorola Radio Purchase** - The Fire Department is procuring new portable radios to standardize all portable radios to one make and model. While funding for the purchase was appropriated in the 2022-23 budget, due to the amount of the purchase, Council's approval is required. As such, staff is requesting authorization of the \$144,321 purchase from Motorola Solutions.

Fire Chief Nigg recommends that the City Council approve Purchase Order No 34370 and 34371 for the purchase of 10 Motorola APX 8000 portable radios, 33 Remote Speaker Mics, and flash software upgrades for existing Fire Department radios. The total purchase price of \$144,321.92 is based on current contract pricing for the County of Los Angeles Internal Services Department (ISD) and users of the Interagency Communications Interoperability System (ICI), of which the City is a member agency.

- f. **Declaration of Surplus Property** - The listed police equipment is obsolete and is no longer needed as it has been replaced with current technology. Each piece of equipment will become surplus to the City's operational needs and staff is requesting that City Council authorize staff to dispose of the equipment as outlined below.

Police Chief Flores recommends that the City Council declare the equipment identified in Attachment A as surplus to the City's needs, and further recommends that the staff be directed to sell each piece in a fair and equitable manner to Sunny Communications.

- g. **Staff recommends approval and passage of the following Resolutions:**

Resolution No. 22-64 - A RESOLUTION OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR THE FIFTH SUPERVISORIAL DISTRICT PROP A EXCESS FUNDS FOR FUNDING FOR THE LAS FLORES PARK IMPROVEMENT PROJECT AND APPROVES THE ADOPTION OF A YOUTH EMPLOYMENT PLAN. ***Staff has prepared a grant application and a Youth Employment Plan to be submitted to the County of Los Angeles. The \$650,000 grant request is for funding towards the Las Flores Park Improvement Project and the Youth Employment Plan. Resolution No. 22-64, and the Youth Employment Plan must be submitted as part of the grant application packet.***

Community Services Manager Duran recommends that the City Council approve Resolution No. 22-64 allowing staff to submit a grant application and Youth Employment Plan for the Las Flores Park Improvement Project.

THE LA VERNE CITY COUNCIL WILL RECESS TO MEET AS THE LA VERNE PUBLIC FINANCING AUTHORITY: FOLLOWING, WHICH THE CITY COUNCIL WILL IMMEDIATELY RECONVENE.

7. **PUBLIC FINANCING AUTHORITY**

a. **Public Financing Authority Minutes** from the meeting of August 16, 2021, *to be received and filed.*

b. **Adoption of La Verne Mobile Country Club; and Valley Rancho Mobile Home Park 2022- 23 Budgets** - Annually, the La Verne Public Financing Authority (LVPFA) reviews and approves the operating budgets for the two City owned mobile home parks. The budgets do not reflect significant changes from previous years and are attached for the Authority's consideration and adoption.

STAFF RECOMMENDATION:

The La Verne Public Financing Authority should adopt Resolutions No. JPFA-64 and JPFA-65 approving the 2022-23 annual operating budgets for La Verne Mobile Country Club and Valley Rancho Mobile Home Park.

JPFA Resolution No. 64 - A RESOLUTION OF THE LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING THE LA VERNE MOBILE COUNTRY CLUB BUDGET FOR FISCAL YEAR 2022-2023.

JPFA Resolution No. 65 - A RESOLUTION OF THE LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING THE VALLEY RANCHO MOBILE HOME PARK BUDGET FOR FISCAL YEAR 2022-2023.

THE LA VERNE PUBLIC FINANCING AUTHORITY WILL ADJOURN AND THE CITY COUNCIL WILL IMMEDIATELY RECONVENE.

8. **OTHER MATTERS**

Police Study for Police Operations - As a follow up to the Standard of Coverage (SOC) and Community Risk Assessment (CRA) for Fire Operations, Council Member Kashifalghita is seeking Council support for requesting the Police Chief to initiate a Police Services Study for Police Operations.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. **CLOSED SESSION:**

The City Council will meet in Closed Session for the following;

Conference with Labor Negotiators - Government Code Section 54957.6

Negotiators:	City Manager, Assistant City Manager, and City Attorney
Employee Organization(s):	La Verne City Employees Association and La Verne Firefighters' Association
Unrepresented employee:	Finance Director

12. ADJOURNMENT

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Tuesday, September 6, 2022 at 6:30 p.m.**

ADVISORY STAFF

_____ Robert Russi, City Manager
_____ JR Ranells, Assistant City Manager
_____ Robert Kress, City Attorney
_____ Lupe Gaeta Estrella, Assistant City Clerk
_____ Shawn Igoe, Public Works Director
_____ Eric Scherer, Director of Community Development
_____ Mike Yelton, Interim Finance Director
_____ Colleen Flores, Police Chief
_____ Christopher Nigg, Fire Chief
_____ Yvonne Duran, Community Services Manager
_____ Cody Howing, City Engineer

<p>Posting Statement: On Tuesday, August 9, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.</p>
