

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Rick Crosby, Mayor Pro Tem

Wendy Lau, Council Member

Steve Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



www.cityoflaverne.org

(909) 596-8726 - Phone

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, November 07, 2022 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_qBwxRlruQly1A643JbTSsA before 5:00 p.m. on Monday, November 7, 2022, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Meshal “Kash” Kashifalghita, Council Member Steven Johnson, Council Member Wendy Lau, Mayor Pro Tem Rick Crosby, and Mayor Tim Hepburn.

4. **PRESENTATIONS**

“Safer from Wildfires” Presentation - Arminé Sargsyan, Outreach Analyst for Community Relations and Outreach Branch for the California Department of Insurance will give a Powerpoint presentation on “Safer from Wildfires” (Powerpoint is attached.)

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** for the adjourned meeting of October 7, 2022, and the regular meeting of October 17, 2022, ***to be received and filed.***

b. **Register of Audited Demands** in the amount of \$369,340.55, dated October 6, 2022, in the amount of \$1,227, 255.09 dated October 13, 2022; and in the amount of \$445,982.45, dated October 20, 2022, ***approval recommended by Finance Director Christy Lopez.***

c. **Youth and Family Action Minutes** of June 28, 2022 and August 23, 2022, ***to be received and filed.***

d. **Street Closure for the Cruisin La Verne Holiday Car Show** - The City Council is requested to consider a street closure for the Cruisin La Verne Holiday Car Show on November 19, 2022. Flying Deuces submitted a request to close Third Street from B to E Streets and D Street from Second Street to Bonita Avenue. The street closure will be between the hours of 5:00 a.m. and 6:00 p.m. the day of the event. It is expected that over 500 cars will be parked on the closed sections of the street, as well as various University of La Verne parking lots.

Community Development Director Scherer recommends that the City Council direct the Public Works Director to take the necessary steps to permit the temporary street closure for portions of D and Third Streets in Old Town La Verne; and approve the waiver of administrative review fees necessary for the processing, permitting, management, promotion, and operations of the Cruisin La Verne Holiday Car Show.

- e. **Request for Additional Police Clerk Position** - The La Verne Police Department is budgeted for five Police Clerks. Over the past year, the Records Division has been understaffed, and as a result, Police Clerks have been tasked with working overtime to complete required staff work to meet current deadlines. The current workload of the Records Division requires an additional clerk to reduce the need for overtime to meet deadlines. The Police Department requests an additional Police Clerk position to increase staffing from five to six Police Clerks.

Police Chief Flores recommends that the City Council authorize an additional Police Clerk position to enhance staffing levels and reduce overtime. The cost to fund this additional position with current pay and benefits is \$70,700.

- f. **Armored Vehicle Replacement** - On May 16, 2022, the City Council authorized the purchase of a 2008 refurbished armored incident vehicle from Lenco for \$212,650. The armored incident vehicle will replace the Department's 1982 Dodge Armored Peacekeeper, which had reached its end of life and is beyond repair. The Department was informed that Lenco had suffered a few supply setbacks, pushing back the delivery date further extending our safety concerns. As a result of their lapse, Lenco has offered to sell the department a new armored vehicle at a significantly reduced price. A new incident armored vehicle from Lenco is \$415,000, and they are willing to sell it at a reduced price of \$330,000.

Police Chief Flores recommends that the City Council approve a budget amendment increasing appropriations for the purchase of a new BearCat G3 Armored Incident Response Vehicle from Lenco in the amount of \$135,000 supported by the funding resources noted within this report.

- g. **Request for Additional Funding for Twelve Police Department Vehicles** - The Public Works Department is requesting appropriations to purchase twelve police vehicles that are past their replacement cycle.

Interim Public Works Director Ciotti recommends that the City Council authorize additional appropriations to the Fiscal Year 2022-23 budget from the General Fund to the equipment replacement fund in the amount of \$82,000.00; authorize staff to tag onto a competitively bid national contract from Sourcewell (Contract # 091521-NAF). Except for the Tahoe (Mountain View Chevrolet) and Nissan Altima (Metro Nissan) to purchase vehicles as they become available; and authorize High Standard Automotive to outfit 12 police vehicles prior to deployment as noted in the chart below.

- h. **Purchase of a Sewer Camera Van and a Vector Truck** - The Public Works Department is recommending the replacement of a 1993 LS 8000 Vector Truck and the 2002 E450 Sewer Camera Van. The expected lead-time for both units is currently at 12 to 13 months. This timeframe will ensure that we can replace the 2002 E450 Sewer Camera Van about a year later than its end of life of 20 years. The 1993 Vector truck is 10 years overdue for replacement and the unit has been surplus due to emission regulations and the age of unit.

Interim Public Works Director Ciotti recommends that the City Council authorize the Interim City Manager to execute a purchase order with Haaker Equipment Company in the amount of \$413,996.71 for the purchase of a new short wheelbase Vector truck and \$220,748.94 for the purchase of a new Sewer Camera Van and authorize staff to tag onto a competitively bid national contract from Sourcewell for both Vector truck (Contract # 122017-FSC) and Camera Van (Contract # 120721-EVS); and authorize additional appropriations to the Fiscal Year 2022-23 Budget from the Sewer Capital Improvement Fund in the amount of \$308,907.

- i. **Aquatic Center Heater(s) Emergency Replacement** - Staff, along with the University of La Verne (ULV) and Bonita Unified School District (BUSD) have determined that the two La Verne Aquatic Center pool heaters are unrepairable. The two units are over 15 years old; one unit is not functioning and the other is working at half capacity. Community Services staff and the Public Works Department have reviewed the issue and conclude the units need to be replaced immediately. If the units are not replaced, staff will have to suspend pool operations due to temperature requirements for swim meets and practices. (***Council Member Lau will declare a Conflict of Interest on this item because she is a Board of Trustee Member of the University of La Verne.***)

Community Services Manager Duran recommends that the City Council determine that the current emergency requires immediate repair to maintain the pool use programming for the community and that there is insufficient time to conduct a formal bidding process; and

Approve by a four-fifths vote the emergency purchase and installation of two new high efficiency pool heaters at the Aquatic Center by Lincoln Aquatics in the total amount of \$233,744 to be funded from the Park Development Fund.

- j. **Development Impact Fee Report for Fiscal Year ending June 30, 2022** - Government Code Section 66006 requires development impact fees collected by the City, the related interest income earned, expenditures paid, and beginning and ending fund balance as of June 30 to be made available to the public on an annual basis within 180 days of the fiscal year end. The Development Impact Fee Report is an informational report meeting the State legislative requirements for Fiscal Year 2022.

Finance Director Lopez recommends that the City Council receive, file, and make available to the public, the Development Impact Fee Report for the Fiscal Year ending June 30, 2022 pursuant to Government Code section 66006.

7. OTHER MATTERS

Adding and Amending the La Verne Municipal Code Pertaining to Personal Conduct and Property Maintenance - Ordinance No. 1112 – At the August 1, 2022 City Council meeting, the Police Department sought appropriations to utilize funding from the American Rescue Plan Act (ARPA) to address the homeless population within the community. The Police Department also recommended additional measures to assist the Department's Homeless Outreach Support Team (HOST) in maintaining the quality of life by adding and amending existing ordinances.

STAFF RECOMMENDATION:

That the City Council should introduce and waive further reading of Ordinance No. 1112, an Ordinance of the City Council of the City of La Verne, County of Los Angeles, State of California amending the Municipal Code regarding personal conduct and property maintenance.

Ordinance No. 1112 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AMENDING THE MUNICIPAL CODE REGARDING PERSONAL CONDUCT AND PROPERTY MAINTENANCE.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.
9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
10. **CLOSED SESSION:**
The City Council will meet in Closed Session pursuant to Government Code Section 54957.6 for the following:
Conference with Labor Negotiators
Negotiators: Interim City Manager, Assistant City Manager, and City Attorney
Unrepresented employee: City Manager Candidate
11. **ADJOURNMENT.**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, November 21, 2022 at 6:30p.m.**

ADVISORY STAFF

____ Jesse Duff, Interim City Manager
____ JR Ranells, Assistant City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Anthony Ciotti, Interim Public Works Director
____ Eric Scherer, Director of Community Development
____ Christy Lopez, Finance Director
____ Colleen Flores, Police Chief
____ Christopher Nigg, Fire Chief
____ Yvonne Duran, Community Services Manager
____ Cody Howing, City Engineer

<p>Posting Statement: On November 1, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.</p>
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