

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Rick Crosby, Mayor Pro Tem

Wendy Lau, Council Member

Steve Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



www.cityoflaverne.org

(909) 596-8726 - Phone

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, December 05, 2022 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

Annual Christmas Tree Lighting Ceremony at 6:30 p.m. in front of City Hall prior to the regular City Council meeting.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_fAxVfJDIQFSi8HC4lgsDYw before 5:00 p.m. on Monday, December 5, 2022, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Meshal “Kash” Kashifalghita, Council Member Steven Johnson, Council Member Wendy Lau, Mayor Pro Tem Rick Crosby, and Mayor Tim Hepburn.

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of November 21, 2022, ***to be received and filed.***

b. **Register of Audited Demands** in the amount of \$1,252,013.39 dated November 10, 2022, in the amount of \$539,959.28 dated November 17, 2022; and in the amount of \$3,373,419.61 dated November 24, 2022, ***approval recommended by Finance Director Lopez.***

c. **Christmas Parade Route Designation** - Consistent with actions in prior years and per the Police Chief's recommendation, the Council is requested to authorize a “Parade Route” designation throughout the City for the Christmas Morning program.

Community Services Manager Duran recommends that the City Council designate the streets in the City of La Verne as a parade route on Sunday, December 25, 2022, from 7:00 a.m. until 5:00 p.m. to complete the Christmas Morning Program.

d. **Staff recommends approval and passage of the following Resolutions:**

1. **Resolution No. 22-78** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A SIDE LETTER AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE LA VERNE CITY COUNCIL AND THE LA VERNE CITY EMPLOYEES' ASSOCIATION (LVCEA) - ***As part of last year's labor negotiations with the La Verne City Employees' Association (LVCEA), the City Council committed to meeting and conferring regarding water certification incentive pay. Staff has reached agreement with LVCEA based on the City Council's direction and is now seeking formal approval.***

Assistant City Manager Ranells recommends that the City Council adopt Resolution 22-78 approving a Side Letter Agreement amending the Memorandum of Understanding between the City of La Verne and the La Verne City Employees' Association.

2. **Resolution No. 22-79** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH A RUNNING LEGACY LLC FOR THE 2022 HOLIDAY HALF MARATHON. *The City Council is requested to consider a street closure for the 2022 Holiday Half Marathon. A Running Legacy Inc. has submitted a request to use portions of Puddingstone Drive for the purpose of a marathon on Sunday, December 11, 2022. The request specifically involves the closure of the eastbound lanes of Puddingstone Drive from Van Dusen Road to Fairplex Drive between the hours of 4:00 a.m. and 12:00 p.m. the day of the event. The race is expected to draw up to 6,000 participants.*

Community Development Director Scherer recommends that the City Council adopt Resolution No. 22-79 authorizing the City Manager to execute the Agreement with A Running Legacy Inc. permitting the Holiday Half Marathon on specified streets.

3. **Resolution No. 22-80** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A CLASS SPECIFICATION AND SALARY FOR COMMUNITY RISK REDUCTION SPECIALIST - *As a result of evolving disaster management demands, and associated technical knowledge required to reduce the City's exposure to public safety risk, the City needs to implement a Community Risk Reduction Specialist position. In accordance with the City's personnel rules and regulations, such additions require formal City Council approval.*

Fire Chief Nigg recommends that the City Council adopt Resolution No. 22-80, approving a class specification and salary for Community Risk Reduction Specialist and authorize a budget allocation in the 2022-2023 approved budget.

4. **Resolution No. 22-81** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH MATRIX CONSULTING GROUP TO CONDUCT A POLICE DEPARTMENT STAFFING/SERVICES STUDY - *A request for a summary quote to conduct a Police Services Study was sent to three reputable firms. This document is necessary to provide the City and Departments' current objective data to compare our existing service delivery model to the industry standard and use the report to assess the future police service needs for the City of La Verne.*

Police Chief Flores recommends that the City Council adopt Resolution No. 22-81, authorizing the Interim City Manager to execute an agreement with Matrix Consulting Group, a qualified and experienced consulting firm, and appropriate \$60,000 from the general fund to complete the study.

6. **OTHER MATTERS**

- a. **Ordinance No. 1113** – Revision of Nuisance Abatement Ordinance – La Verne's nuisance abatement ordinance has not been updated in several years. The State Legislature provides remedies, including costs recovery for abatement of public nuisances, that the current municipal code does not currently account for. This comprehensive ordinance provides the City with the widest range of options for abatement and cost recovery.

STAFF RECOMMENDATION:

The City Council should introduce, waive further reading, and place on first reading Ordinance No. 1113, amending Chapter 9.40 of Title 9 of the La Verne Municipal Code relating to property maintenance and public nuisance.

Ordinance No. 1113 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENIDNG CHAPTER 9.40 OF TITLE 9 OF THE LA VERNE MUNICIPAL CODE RELATING TO PROPERTY MAINTENANCE AND PUBLIC NUISANCE.

- b. **Adoption by Urgency Ordinance No. 1114 of the 2023 Los Angeles County Building Code and 2022 Fire Code and Green Building Code by Reference** - The adoption of the 2023 Los Angeles County Building and Fire Code and the 2022 California Fire Code and Green Buildings Standards Code are necessary under the California Health and Safety Code. These codes are established to provide the City of La Verne with the minimum construction and property maintenance standards that promote the health and welfare of the general public to make buildings more efficient in the use of materials and energy, and to reduce environmental impact during and after construction. Since the County recently amended these codes, it is necessary for the City to adopt these changes. Due to the State's deadline of January 1, 2023, these standards must be adopted by urgency ordinance.

STAFF RECOMMENDATION:

The City Council should adopt Urgency Ordinance No. 1114, adopting the 2023 Los Angeles County Building Code and 2022 Fire Code and Green Building Code by Reference, as follows:

Urgency Ordinance No. 1114 - An urgency ordinance of the City Council of the City of La Verne adopting by reference, pursuant to Government Code Section 50022.2, the California Building Code (Title 26 Building Code of the Los Angeles County Code), the California Electrical Code (Title 27 Electrical Code of the Los Angeles County Code), the California Plumbing Code (Title 28 Plumbing Code of the Los Angeles County Code), the California Mechanical Code (Title 29 Mechanical Code of the Los Angeles County Code), the california residential code (title 30 residential code of the los angeles county code), the california green building code (title 24 part 11 of the california building standards code), the California Fire Code (Title 24, Part 9) and adopting local amendments thereto.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **ADJOURNMENT**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, December 19, 2022, at 6:30 p.m.**

ADVISORY STAFF

____ Jesse Duff, Interim City Manager
____ JR Ranells, Assistant City Manager
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Anthony Ciotti, Interim Public Works Director
____ Eric Scherer, Director of Community Development
____ Christy Lopez, Finance Director
____ Colleen Flores, Police Chief
____ Christopher Nigg, Fire Chief
____ Yvonne Duran, Community Services Manager
____ Cody Howing, City Engineer

<p>Posting Statement: On November 29, 2022, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.</p>
