

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Wendy Lau, Mayor Pro Tem

Rick Crosby, Council Member

Steven Frank Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



[www.cityoflaverne.org](http://www.cityoflaverne.org)

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City Hall Council Chamber

3660 D Street, La Verne, CA

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**Monday, November 6, 2023**  
**Social Media & Communications Study Session at 5:30 p.m.**  
**Regular City Council Meeting at 6:30 p.m.**  
**La Verne City Hall Council Chambers**  
**3660 "D" Street, La Verne, CA**

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals at the Council meetings who wish to share their comments with Council during the meeting may do so by filling out a comment card or raise your hand to request to comment on the current agenda item(s). Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

View Council meeting via Zoom, by visiting [cityoflaverne.org/zoom](http://cityoflaverne.org/zoom) where you will be automatically redirected to the meeting or,

Call into the meeting via phone 1-669-900-6833 and enter **ID: 883 9373 0843** when prompted.

**Please note that the City of La Verne will not allow for public comment through Zoom until further notice. If you wish to provide public comment for a public meeting, please email your comments to [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org) prior to the start of the meeting. Public comments will be accepted at the meeting by those physically in attendance at the appropriate time.**

**Council Meeting Decorum:** Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

**STUDY SESSION – 5:30 p.m.**

**CALL TO ORDER**

**ROLL CALL**

Council Member Meshal “Kash” Kashifalghita, Council Member Steven Frank Johnson, Council Member Rick Crosby, Mayor Pro Tem Wendy Lau, and Mayor Tim Hepburn.

**STUDY SESSION ON SOCIAL MEDIA/COMMUNICATIONS** – An overview by the City’s Media & Communications Team on the methods, content, and channels used to distribute information to the residents.

The City Council will recess and reconvene at 6:30 p.m. for the regularly scheduled City Council meeting.

**REGULAR CITY COUNCIL MEETING – 6:30 p.m.**

**PLEDGE OF ALLEGIANCE** by - Daniel Lopez, Air Force, Sergeant

**ROLL CALL**

Council Member Meshal “Kash” Kashifalghita, Council Member Steven Johnson, Council Member Rick Crosby, Mayor Pro Tem Wendy Lau, and Mayor Tim Hepburn.

**PRESENTATIONS**

**RECOGNITION OF BONITA UNIFIED SCHOOL DISTRICT GRACE MILLER ELEMENTARY SCHOOL FOR BEING NAMED THE 2023 NATIONAL BLUE-RIBBON SCHOOL FOR ACADEMIC EXCELLENCE.**

**ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

**CONSENT CALENDAR**

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

1. **CITY COUNCIL MINUTES** of the study session and regular City Council meetings of October 16, 2023.

**RECOMMENDATION:** That the City Council approve the minutes.

2. **REGISTER OF AUDITED DEMANDS** for the following:

**Fiscal Year 2023-24** – In the amount of \$409,006.79 dated October 4, 2023, and in the amount of \$2,149,381.55, dated October 12, 2023, in the amount of \$799,749.25 dated October 18, 2023.

**RECOMMENDATION:** That the City Council approve the Register of Audited Demands.

3. **CITY OF LA VERNE TREASURER'S REPORT FOR QUARTER ENDING SEPTEMBER 30, 2023** - The Treasurer's Report for Quarter ending September 30, 2023, is submitted for City Council to receive and file per City of La Verne Administrative Regulation Number 215, the Statement of Investment Policy, and the State of California's Government Code (GC) Section 53646.

**RECOMMENDATION:** That the City Council receive and file the Treasurer's Report for the Quarter ending September 30, 2023.

4. **DEVELOPMENT IMPACT FEE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2023** - Government Code Section 66006 mandates the annual disclosure of development impact fees collected by the City, related interest income earned, expenditures paid, and the beginning and ending fund balance as of June 30. This report complies with State legislative requirements for Fiscal Year 2023.

**RECOMMENDATION:** That the City Council receive, file, and make available to the public, the Development Impact Fee Report for the fiscal year ending June 30, 2023, pursuant to Government Code section 66006.

5. **DISPATCH SERVICES MOU WITH CITY OF MONROVIA** - A Memorandum of Understanding (MOU) between the City and the City of Monrovia for sharing of dispatch personnel is proposed to assist with current dispatch staffing understaffing. The term of the agreement is through December 31, 2023, and upon mutual agreement it may be extended for two additional one-year terms.

**RECOMMENDATION:** That the City Council approve Resolution No. 23-75, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF LA VERNE AND THE CITY OF MONROVIA TO FACILITATE THE SHARING OF DISPATCH PERSONNEL FOR DISPATCH STAFFING," and authorize the City Manager to execute the agreement.

## **OTHER MATTERS**

6. **PUBLIC FINANCING AUTHORITY ENHANCED INFRASTRUCTURE FINANCING DISTRICT (EIFD) INTERVIEWS** – The City Council will meet to interview applicants for the Public Financing Authority (EIFD), as follows:

### **PUBLIC FINANCING AUTHORITY (EIFD)**

Richard Bowen, Wayne Hurley, and Zuhey Espinoza

7. **ADDING BALLOT MEASURE TO ESTABLISH ELECTIONS BY DISTRICT IN FOUR DISTRICTS, WITH A DIRECTLY ELECTED MAYOR TO THE MARCH 5, 2024, LA VERNE GENERAL MUNICIPAL ELECTION CONSOLIDATED WITH THE COUNTY OF LOS ANGELES** - On February 6, 2023, the City Council voted 3-2 to direct the City Attorney to prepare and bring forward a ballot measure to allow the City's voters to determine whether they would like to reinstate a directly elected mayor which the City previously had in place prior to the adoption of by-district voting in 2021. If approved, the first election with a directly elected mayor would be in the year 2032.

**RECOMMENDATION:** Based on previous direction from City Council, it is recommended that the City Council consider whether to adopt the following Resolutions for adding a ballot measure to the City of La Verne's General Municipal Election to be held on Tuesday, March 5, 2024:

1. **Resolution No. 23-76** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2024, FOR THE SUBMISSION TO THE VOTERS OF A QUESTION RELATING TO ESTABLISHING A DIRECTLY ELECTED MAYOR AND FOUR DISTRICTS FOR ELECTION OF OFFICERS; and
2. **Resolution No. 23-77** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE THE CITY OF LA VERNE'S GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD TUESDAY, MARCH 5, 2024, PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE AND TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION; and
3. **Resolution No. 23-78** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS; and
4. **Resolution No. 23-79** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS.

### **ALTERNATIVE RECOMMENDATION**

That the City Council not adopt the Resolutions thereby retaining the current five district-based election process and rotational mayor selected from one of the City Council Members as set forth in Ordinance 1107.

8. **CONTRACT PROFESSIONAL SERVICES AGREEMENT FOR INFORMATION TECHNOLOGY STAFFING AND CHIEF INFORMATION OFFICER SERVICES** - In compliance with the City of La Verne's Purchasing Policy as contained in Administrative Regulation 204, City Council approval is requested to enter a Professional Services Agreement for up to five-years with SDI Presence LLC for information technology staffing and Chief Information Officer services.

**RECOMMENDATION:** That the City Council authorize the City Manager to execute an agreement with SDI Presence for Information Technology Staffing and Chief Information Officer Services

9. **CURBING DOG WASTE ORDINANCE No. 1123, AMENDING SECTION 6.16.120, FIRST READING** - Currently, the La Verne Municipal Code Title 6 ANIMALS, does not include a section pertaining to curbing dog waste. To maintain quality of life and sanitary public spaces, the proposed ordinance authorizes the regulation of dog waste and implements penalties for violations.

**RECOMMENDATION:** That the City Council introduce by title only, waive further reading and place on first reading Ordinance No. 1123, entitled, "AN ORDINANCE OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AMENDING CHAPTER 6.16 OF THE MUNICIPAL CODE OF THE CITY OF LA VERNE RELATIVE TO DOG WASTE."

**PUBLIC COMMENTS** - This is the time set aside for anyone wishing to address the City Council on items within the jurisdiction of the City Council which are not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or placed for discussion at a later date. Please email your public comment to the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org). Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

**COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

## **CLOSED SESSION**

### **City Council will meet in closed session for the following:**

a. **Consultation with Legal Counsel pursuant to California Government Code Section 54956.9.** re: pending litigation, City of Camden, et al., v. E.I. DuPont de Nemours and Company, et al., No. 2:23-cv-03230-RMG.

b. **CJPIA Litigation Brief**

**Conference with Legal Counsel - Existing Litigation pursuant to Government Code Section 54956.9(a) (4 cases)**

- Guerrero, David et al v. City of La Verne, Los Angeles Superior Court Case No. 21STCV31130.
- Smith, Justin v. City of La Verne, La Verne Police Department & Police Officer Addiel Julian, US District Court, Civil Case No.2:23-cv-00644-JAK-E.
- Wheeler, Jack B. v. City of La Verne, Los Angeles Superior Court Case No. 22PSCV02686.
- Groundwater seepage/flooding - Claims for damages received (9/29 thru 10/11)

## **ADJOURNMENT**

***THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS  
SCHEDULED FOR MONDAY, NOVEMBER 20, 2023, AT 5:30 P.M.***

## **RESIDENT INFORMATION**

### **UPCOMING EVENTS AND MEETINGS**

**Wednesday, November 8** – Planning Commission Meeting: 6:30 PM @ City Council Chambers

**Saturday, November 11** – Veterans Day Ceremony: 11:00 AM @ Veterans Hall

**Wednesday, November 15** – Senior Advisory Committee Meeting: 10:00 AM @ Community Center

**Saturday, November 18** – Cruisin' La Verne Holiday Car Show: 10:00 AM @ Old Town La Verne

**Monday, November 20** – City Council Meeting: 5:30 PM @ City Council Chambers

**Tuesday, November 28** – Youth & Family Action Committee Meeting: 6:30 PM @ City Council Chambers

**Friday, December 1** – Breakfast with Santa and Friends (Event for Individuals and Families of Those with Special Needs): 6:00 PM @ Community Center

**Saturday, December 2** – Old Town La Verne's Holiday Stroll: 3:00 PM @ Mainiero Square

**Monday, December 4** – City Hall Tree Lighting Ceremony: 6:00 PM @ City Hall

**Monday, December 4** – City Council Meeting: 6:30 PM @ City Council Chambers

### **RESIDENT NOTIFICATIONS**

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**Posting Statement:** A true copy of this Agenda was posted on October 31, 2023, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org).