

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Wendy Lau, Mayor Pro Tem

Rick Crosby, Council Member

Steven Frank Johnson, Council Member

Meshal "Kash" Kashifalghita, Council Member



www.cityoflaverne.org

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City Hall Council Chamber

3660 D Street, La Verne, CA

Monday, December 18, 2023

Closed Session at 5:30 p.m. & Regular City Council Meeting at 6:30 p.m., La Verne City Hall Council Chambers 3660 "D" Street, La Verne, CA

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so by filling out a comment card or raising your hand to request to comment on the current agenda item(s).

View the Council meeting via Zoom by visiting www.cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone 1-669-900-6833 and enter **ID: 861 2799 8640** when prompted. Public Comments via Zoom are not accepted at this time.

Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION – 5:30 p.m.

ROLL CALL

Council Member Meshal “Kash” Kashifalghita, Council Member Steven Frank Johnson, Council Member Rick Crosby, Mayor Pro Tem Wendy Lau, and Mayor Tim Hepburn.

The City Council will meet in a Closed Session for the following:

Conference with Legal Counsel – Existing Litigation Pursuant to Government Code § 54956.9 (two cases) –

City of Whittier, et al. vs. Los Angeles Superior Court, et al., Los Angeles County Superior Court Case No. 23STCP03579, and

California Pistol and Rifle Association, Inc., et al. v. Los Angeles County Sheriff's Department, et al., United States District Court for the Central District of California Case No. 2:23-cv-10169-SPG-ADSx.

Public Employee Performance Evaluation - Pursuant to Government Code § 54957(b)(1)-

Title: City Manager

REGULAR CITY COUNCIL MEETING – 6:30 p.m.

PLEDGE OF ALLEGIANCE by Phillip Ramirez, U.S. Army Spc. 5 (E-5)

ROLL CALL

Council Member Meshal “Kash” Kashifalghita, Council Member Steven Frank Johnson, Council Member Rick Crosby, Mayor Pro Tem Wendy Lau, and Mayor Tim Hepburn.

PRESENTATIONS

INTRODUCTION AND WELCOME TO THE 19TH UNIVERSITY OF LA VERNE PRESIDENT, DR. PARDIS MAHDAVI

RECOGNITION OF ASSISTANT CITY CLERK LUPE GAETA ESTRELLA

After more than 43 years of dedicated and heartfelt service to the City of La Verne, Assistant City Clerk Lupe Gaeta Estrella will be retiring in January. Ms. Gaeta Estrella is a lifetime La Verne resident and throughout her career, has embodied the small-town values and charm that the community is known for. Her genuine desire to serve others and ability to light up a room will be missed around City Hall. The City Council will be honoring Ms. Gaeta Estrella and presenting her with a Proclamation.

LVFD STRTEGIC PLAN

The La Verne Fire Department, aiming to excel as a comprehensive fire and emergency medical services provider, has finalized its 5-year workplan. Utilizing data from the 2022 Community Risk Analysis, Standards of Coverage, community surveys, and internal priorities, the department prioritized key activities for efficient and effective implementation. This presentation will offer the Council and La Verne community an overview of these findings.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

1. **CITY COUNCIL MINUTES** of the study session and regular City Council meeting of December 4, 2023.

RECOMMENDATION: That the City Council approve the minutes.

2. **REGISTER OF AUDITED DEMANDS** for the following:

In the amount of \$1,555,437.65 dated November 21, 2023, and in the amount of \$434,606.33 dated November 29, 2023.

RECOMMENDATION: That the City Council approve the Register of Audited Demands.

3. **AUTHORIZE AGREEMENT WITH SOUTHLAND MECHANICAL, INC FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES FOR CITY FACILITIES** – This item seeks City Council authorization to enter into an agreement with Southland Mechanical, Inc. for heating, ventilation, and air conditioning (HVAC) services for City facilities.

RECOMMENDATION: that the City Council approve an Agreement for heating, ventilation, and air conditioning services with Southland Mechanical, Inc. at prices bid, for an initial term of three years and authorize the City Manager, or designee, to administratively renew for up to two additional one-year extensions.

PUBLIC HEARING

4. **ALLOCATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR CURB RAMP ACCESSIBILITY PROJECT** – This action will allocate and appropriate approximately \$230,000 of the Community Development Block Grant to the Curb Ramp Accessibility Project to ensure completion of the project by the December 31, 2023, expenditure deadline.

RECOMMENDATION: that the City Council adopt Resolution No. 23-87 titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ALLOCATION OF FUNDING TO THE CURB RAMP ACCESSIBILITY PROJECT FOR THE FISCAL YEAR 2023 – 2024," and appropriate \$230,000 in Community Development Block Grant funds to the Curb Ramp Accessibility Project.

OTHER MATTERS

5. **LEGISLATIVE PLATFORM FOR THE 2024 LEGISLATIVE SESSION** - Adoption of the 2024 Legislative Platform will help define the City's interests on priority issues and provide a framework for advocacy efforts at the federal, state, and local levels. This item is continued from the December 4, 2023, City Council meeting to allow for additional input.

RECOMMENDATION: That the City Council continue the 2024 Legislative Platform discussion to the Tuesday, January 16, 2024, City Council Meeting.

6. **LA VERNE FILM PERMIT PROCESS REVIEW AND CITY COUNCIL DIRECTION ON PROCESS REVISIONS** - City of La Verne Municipal Code Title 5, Chapter 5.57, Filming and Video Taping, outlines the process and requirements to obtain a permit to professionally film in La Verne. The procedure and requirements for approval can make it difficult for efficient processing and is being reviewed for direction on possible improvements.

RECOMMENDATION: That the City Council review the current Municipal Code related to Film Permits and provide Staff direction for procedural improvements.

7. **RESOLUTION APPOINTING CANDIDATES FOR CITY COUNCIL DISTRICTS 2 AND 5 AND CANCELING THE MARCH 5, 2024, GENERAL MUNICIPAL ELECTION** – The 2024, General Municipal Election was Monday, November 13, 2023, through Friday, December 8, 2023. One qualified candidate per open district was nominated for District 2 and 5, respectively. As provided for in Elections Code Section 10229, since there were not more candidates nominated than offices to be filled, the City Council may cancel the election and appoint the two candidates.

RECOMMENDATION: That the City Council:

1. Receive the City Clerk's Certification that there are no more candidates than offices to be filled; and,
2. Resolution No. 23-88, titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, PROVIDING FOR THE APPOINTMENT TO THE OFFICE OF MEMBERS OF THE CITY COUNCIL, DISTRICT 2 AND DISTRICT 5, THAT WERE TO BE ELECTED ON TUESDAY, MARCH 5, 2024, AND CANCELING THE ELECTION FOR DISTRICT 2 AND DISTRICT 5."

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items within the jurisdiction of the City Council which are not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or placed for discussion at a later date. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

***THE CITY COUNCIL MEETING SCHEDULED FOR TUESDAY, JANUARY 2, 2024, IS
CANCELLED.***

***THE NEXT MEETING OF THE CITY COUNCIL WILL BE TUESDAY, JANUARY 16,
2024 AT 5:30 P.M. WITH A STUDY SESSION/CLOSED SESSION FOLLOWED BY THE
REGULAR COUNCIL MEETING AT 6:30 P.M.***

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Monday, December 25 - Closed for Christmas Holiday

Monday, January 1 - Closed for New Years Day Holiday

Tuesday, January 2 - Development Review Committee at City Hall, 9:00 am

Wednesday, January 3 - Youth Sports Committee Meeting at City Hall, 6:00 pm

Tuesday, January 9 - Active Transportation Committee Meeting at City Hall, 5:00 pm

Wednesday, January 10 - Planning Commission Meeting at City Hall, 6:30 pm

Tuesday, January 16 - City Council Meeting at City Hall, 5:30 pm Study Session and
6:30 pm Regular Session

Wednesday, January 17 - Senior Advisory Committee Meeting at Community Center,
10:00 am

Tuesday, January 23 - Youth & Family Action Committee Meeting at City Hall, 6:30 pm

LA VERNE LINK MOBILE APP

Link to La Verne in seconds with the new La Verne Link mobile app! Through the app, residents can sign up for recreation classes, submit reports, and much more. The app is free and available at the Apple App Store and Google Play Store.

Posting Statement: A true copy of this Agenda was posted on December 12, 2023, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.