



# CITY OF LA VERNE

## COUNCIL CLOSED & REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Mayor Pro Tem  
Steven Frank Johnson, Council Member

Rick Crosby, Council Member  
Meshal "Kash" Kashifalghita, Council Member

**Monday, April 1, 2024**  
**Closed Session at 5:30 PM**  
**Regular Meeting at 6:30 PM**  
**La Verne City Hall - Council Chambers,**  
**3660 D Street, La Verne, CA 91750**

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org) up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting [www.cityoflaverne.org/zoom](http://www.cityoflaverne.org/zoom) where you will be automatically redirected to the meeting or call into the meeting via phone 1-669-900-6833 and enter **ID: 816 6469 4487** when prompted. Public Comments via Zoom will only be accepted for the agenda items listed within the **Consent Calendar**, **Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

**Council Meeting Decorum:** Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

### CLOSED SESSION AGENDA - 5:30 PM

1. Pursuant to Government Code §54956.9 (a) (d) (1): Hanke vs. City of La Verne WCAB Case Nos. ADJ10559088.

**Conference with Legal Counsel - Existing Litigation pursuant to California Government Code section 54956.9(d)(1).**

**Name of Case: California Pistol and Rifle Association, et al. v. Los Angeles County Sheriff's Department, et al., Los Angeles County Superior Court, Case No. 2:23-cv-10169-SPG-ADS.**

**Name of Case: City of Whittier, et al. v. Los Angeles County Superior Court, et al., Los Angeles County Superior Court, Case No. 23STCP03579.**

## **CALL TO ORDER**

**ROLL CALL** Council Member Meshal "Kash" Kashifalghita, Council Member Steven Frank Johnson, Council Member Rick Crosby, Mayor Pro Tem Wendy Lau and Mayor Tim Hepburn.

The City Council will recess and reconvene at 6:30 p.m. for the regularly scheduled City Council meeting.

## **REGULAR CITY COUNCIL MEETING - 6:30 P.M.**

### **PLEDGE OF ALLEGIANCE - MICHAEL VIVELO SR.; NAVY (E-3)**

**ROLL CALL** Council Member Meshal "Kash" Kashifalghita, Council Member Steven Frank Johnson, Council Member Rick Crosby, Mayor Pro Tem Wendy Lau and Mayor Tim Hepburn.

## **EXTRAORDINARY BUSINESS**

- 2. Council Member Swearing-in Ceremony and City Council Reorganization** Council Member Rick Crosby and Council Member Wendy Lau were appointed to four-year terms on the City Council via Resolution No. 23-88 on December 18, 2023, due to no other persons filing for candidacy for Districts 2 and 5 within the established nomination period. Following, the City Council shall reorganize by selecting a Mayor and Mayor Pro Tem.

**Recommendation:** That the City Council swear in the following persons for a four-year term beginning April 1, 2024:

- Rick Crosby, Council Member, Second District
- Wendy Lau, Council Member, Fifth District

Following Ceremonies for Swearing-in Council Members, the City Council shall reorganize by selecting a Mayor and then a Mayor Pro Tem, until such time as the next reorganization.

**PRESENTATION - FIRE EXPLORERS PROGRAM. FIRE AND EMS CAREER EXPLORING IS A HANDS-ON PROGRAM OPEN TO YOUNG MEN AND WOMEN FROM THE 6TH GRADE TO 20 YEARS OLD WITH AN INTEREST IN LEARNING MORE ABOUT CAREERS IN THE FIELD OF FIRE OR EMERGENCY MEDICAL SERVICES (EMS). EXPLORING EXISTS TO TEACH IMPORTANT LIFE AND CAREER SKILLS TO YOUNG PEOPLE FROM ALL BACKGROUNDS THROUGH IMMERSIVE CAREER EXPERIENCES AND MENTORSHIP PROVIDED BY MEMBERS OF THE LA VERNE FIRE DEPARTMENT. THE DEPARTMENT'S EXPLORER ADVISORS WORK TO MENTOR AND COACH YOUNG PEOPLE TO DEVELOP CHARACTER, LEADERSHIP AND LIFE SKILLS THAT CAN BE USED BOTH TODAY AND IN THEIR FUTURE CAREERS.**

### **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

### **CONSENT CALENDAR**

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

#### **3. City Council Minutes of the Study Session & Regular Meeting of March 18, 2024.**

**Recommendation:** That the City Council approve the minutes.

#### **4. Register of Audited Demands in the amount of \$1,954,916.30 dated March 13, 2024, and \$448,031.46 dated March 20, 2024.**

**Recommendation:** That the City Council approve the register of audited demands.

#### **5. Award of Contract for FY 23-24 CDBG Curb Ramp Improvements Project - This action will award a construction contract to Woodland's General Contracting LLC in the amount of \$51,609.54 for the Hayes Dr. and King St. et al. Community Development Block Grant (CDBG) Curb Ramp Improvements Project. The project will be funded by CDBG funds within FY 23-24 Adopted Budget for the removal of existing curb ramps and replacement with accessible curb ramps meeting current standards.**

**Recommendation:** It is recommended that the City Council:

1. Determine this project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and the City of La Verne environmental guidelines and affirms the State's determination of a Categorical Exclusion under NEPA, 23 CFR 771.117(c): activity (c)(4);
2. Award a public works construction contract to Woodland's General Contracting LLC, the lowest, most responsible bidder, in the amount of \$51,609.54 for the Hayes Dr. and King St. et al. CDBG Curb Ramp Improvement Project (Proj. No. PK2403);
3. Authorize staff to issue change orders not exceeding 10% of the construction budget for a total possible cost of \$56,770.49; and
4. Authorize an appropriation of \$56,770.49 from available CDBG funds within the FY 23-24 Adopted Budget to the Hayes Dr. and King St. Et al. Community Development Block Grant Curb Ramp Improvements Project.

6. **2023 Housing Element Annual Progress Report (APR)** - The City is required to prepare an Annual Progress Report on the status and progress in implementing the Housing Element of the General Plan. This report is required to be presented to the City Council as an informational item to update the City Council on the previous year's Housing Element status.

**Recommendation:** That the City Council receive and file the Housing Element Annual Progress Report for 2023.

7. **Adoption of Ordinance No. 24-1126 - Military Equipment Policy (AB481)** - Under Assembly Bill 481 ("AB 481") the City Council is required to annually renew the Police Department's Military Equipment Use Policy and Inventory through adoption of an ordinance.

**Recommendation:** That the City Council approve a motion to waive further readings and adopt Ordinance No. 24-1126, "AN UNCODIFIED ORDINANCE OF THE CITY OF LA VERNE, CALIFORNIA AMENDING CHAPTER 10 ("MILITARY EQUIPMENT POLICY") OF TITLE 9, SECTION 10.4.010 OF THE LA VERNE MUNICIPAL CODE GOVERNING THE USE OF MILITARY EQUIPMENT BY THE DEPARTMENT AND APPROVING THE UPDATED MILITARY EQUIPMENT POLICY 709".

## **PUBLIC HEARINGS - NONE**

## **OTHER MATTERS**

8. **2023-24 MID-YEAR BUDGET UPDATE** - The 2023-24 Budget was approved by the City Council on June 19, 2023. Based on economic changes and organizational challenges that have occurred since then, the Finance Division is providing a mid-year financial update report for the 2023-24 fiscal year. Updated estimates have resulted in an expenditure increase of \$610,588 in the General Fund balanced by an increase of \$610,588 of revenue or transfers for a zero net impact to the General Fund.

**Recommendation:** That the City Council approve resolution 24-XX titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE FISCAL YEAR 2023-24 ADOPTED BUDGET TO ADJUST FOR THE MID YEAR ECONOMIC CHANGES."

## **PUBLIC COMMENTS**

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org). Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

## **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS**

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

**ADJOURNMENT**

**THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED  
FOR MONDAY, APRIL 15, 2024 at 5:30 P.M.**

**Posting Statement:** A true copy of this agenda was posted on March 26, 2024, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org).