

# **CITY OF LA VERNE**

## **CITY COUNCIL AGENDA**

Don Kendrick, Mayor  
Charlie Rosales, Mayor Pro Tem  
Robin Carder, Council Member  
Muir Davis, Council Member  
Tim Hepburn, Council Member



[www.cityoflaverne.org](http://www.cityoflaverne.org)  
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City Hall Council Chamber  
3660 D Street  
La Verne, CA 91750

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**Tuesday, September 03, 2019 - 6:30 p.m.**

**City Hall**

**Council Chambers**

**3660 D Street, La Verne, CA 91750**

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales and Mayor Kendrick

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of July 15, 2019, to be received and filed.

b. **Register of Audited Demands** in the amount of \$1,204,595.37, dated August 15, 2019; and in the amount of \$548,418.44, dated August 22, 2019.

***Staff recommends that the City Council should approve the Register of Demands.***

c. **Resolution(s) passage and adoption recommended, as follows:**

**Resolution No. 19-62** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF AN AMENDMENT TO A GROUND LEASE WITH NCWPCS MPL 27 YEAR SITES TOWER HOLDINGS, LLC A DELAWARE LIMITED LIABILITY COMPANY (PROPERTY LOCATION: 1505 HOLLY OAK STREET; KIRK B. JOHNSON MEMORIAL – PELOTA PARK.) ***The lease entered into between the City of La Verne and NCWPCS MPL 27 – Year Sites Tower Holdings, LLC (on behalf of AT&T Wireless) for the wireless facility at Kirk B. Johnson Memorial – Pelota Park (KBJMPP) has expired and as such the wireless tenant is operating on a month-to-month lease. The wireless tenant and the City have been in discussions regarding the lease since 2015, and have reached common ground regarding the lease terms moving forward. The amendment to the lease terms includes the following: Six additional five-year extensions allowing the wireless facility to remain at KBJMPP through May 5, 2047; Ongoing revenue source to City – current rent is \$3,341.57 per month; Modifications to the rent escalations section which applies an updated CPI-U formula; and Ongoing maintenance and minor modifications section to acknowledge and afford City staff the opportunity to review minor modifications proposed for the wireless tenant.***

***Staff recommends that the City Council should approve Resolution No. 19-62, an amendment to the ground lease, and authorize the execution of the amendment to the ground lease agreement.***

6. **OTHER MATTERS**

- a. **Upgrade Part-time Communications Officer to Full-time** - As part of an overall review of how to improve 911 dispatch operations, it was determined that upgrading the existing part-time communications officer position to full-time would improve coverage and reduce the need for some of the existing overtime. Based on this, the Police Chief is requesting that the authorized positions for Communications Officer be increased from 7 to 8.

**STAFF RECOMMENDATION:**

That the City Council should authorize the upgrade of an existing part time communications officer position to full-time bringing the full time complement to 8 in an effort to enhance staffing levels and provide more suitable coverage per shift and fund this change using the budgeted funds.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on the duration of comments.
8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **CLOSED SESSION:**

The City Council will meet in closed Session for the following purpose:

a. **Conference with Legal Counsel (Government Code Section 54956.9 (d) (2) (4)**

One potential case

b. **Public Employee Performance Evaluation (Government Code Section 54957)**

Performance Review of the City Manager

c. **CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)**

Agency Negotiator:

City Attorney

Unrepresented Employee:

City Manager

10. **ADJOURNMENT**

**THE NEXT REGULAR MEETING of the La Verne City Council  
is scheduled for Monday, September 16, 2019, at 6:30 p.m.**

**ADVISORY STAFF**

\_\_\_\_ Robert Russi, City Manager  
\_\_\_\_ Dan Keesey, Assistant City Manager/Director of Public Works  
\_\_\_\_ Robert Kress, City Attorney  
\_\_\_\_ Lupe Gaeta Estrella, Assistant City Clerk  
\_\_\_\_ Eric Scherer, Director of Community Development  
\_\_\_\_ Bill Aguirre, Director of Community Services  
\_\_\_\_ Nathan Statham, Finance Manager  
\_\_\_\_ Nick Paz, Police Chief  
\_\_\_\_ Kirk Summers, Interim Fire Chief  
\_\_\_\_ Dominic Milano, City Engineer  
\_\_\_\_ Bill Elftman, Information Services Manager

**Posting Statement:** On August 27, 2019, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.