

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Charlie Rosales, Mayor Pro Tem
Robin Carder, Council Member
Muir Davis, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, December 16, 2019 - 6:30 p.m.

City Hall

Council Chambers

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales and Mayor Kendrick

4. **PRESENTATIONS**

- a. **Presentation of Community Emergency Response Team (CERT) Basic Training Certificates** - In August of 2016, the City of La Verne Fire Department initiated the La Verne Community Emergency Response Team (CERT) Program. The most recent graduates completed a 4-week basic training course. These trained community members will help play a vital role in reducing the overall impact to vital emergency services during a disaster. The training gives residents the tools to help neighbors and themselves. On October 26th the following individuals completed the Basic CERT Program course:

Louise Allison	Raylene Saucedo	Pamela Geer	Maria Carlson
Pamela Berry	Obelia Villaflor	Melissa Mauk	Carole Dover
Keny Chang	Donna Ashmore	Bette Snedeker	Li Huang
Belle Gagne	Larry Carlson	Dolores Yarc	Jim Ramirez
Sally Huskey	Tracy Cheung	Cherrill Bailey	Clifford Villaflor

- b. **Badge Pinning - Fire Captain Andy Glaze** - Andy was born and raised in Redlands, CA. He currently lives there with his wife Lauren and their 3 children, Hayden, Marley and Peyton. He graduated with a Bachelor's degree in Business Management from Skidmore College. He worked at San Bernardino County Fire as a Firefighter/Paramedic before coming to La Verne. He has worked for La Verne for 6 ½ years. He is currently the La Verne Firefighters' Association President. Andy is currently assigned to Fire Station No., 1 on C Shift.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.)

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **Register of Audited Demands** for the following:

- In the amount of \$1,685,766.67 dated November 27, 2019
- In the amount of \$496,932.19.19 dated December 5, 2019

Staff recommends approval of Register of Audited Demands.

- b. **Christmas Parade Route Designation** – Consistent with actions in prior years, and per the Police Chief's recommendation, the City Council is requested to authorize a "Parade Route" Designation throughout the City for the Christmas Morning Program.

Staff Recommends that the City Council designate the streets in the City of La Verne as a parade route on December 25, 2019, from 7:00 am until 5:00 pm to complete the Christmas Morning program.

c. Resolution(s) passage and adoption recommended, as follows:

1. **Resolution No. 19-93**- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DESIGNATING THE J.Y. McCLELLAN HOUSE AS A LOCAL LANDMARK; APPROVING A HISTORICAL PROPERTY AGREEMENT; AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT WITH THE OWNERS OF THE LANDMARK PROPERTY - The owners of 2417 Bonita Avenue requests: (1.) Recognition of the home, the J.Y. McClellan House, as a local cultural landmark, and (2.) Approval of a Historical Property Agreement, also known as a "Mills Act" contract, which commits the current and future owners to maintain their historic property in an exemplary manner and to retain or, where appropriate, restore historic features. The Agreement will result in lower property taxes for the owners.

Staff recommends approval of Resolution No. 19-93, designating 2417 Bonita Avenue as a local landmark and approving the attached Historical Property Agreement.

2. **Resolution No. 19-94** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH THE LAW FIRM OF ATKINSON, ANDELSON, LOYA, RUUD, AND ROMO FOR SPECIALIZED LAW ENFORCEMENT PERSONNEL RELATED MATTERS - ***The Police Department has been exploring law firms that specialize in specific law enforcement personnel related matters. Through that effort staff has identified Atkinson, Andelson, Loya, Ruud and Romo (AALRR) as a law firm that has the particular experience and attorneys with background in the areas that would be beneficial in representing the City in this narrow scope.***

Staff recommends that the City Council approve Resolution No. 19-94, authorizing the Mayor to enter into a limited scope contract with the law firm of Atkinson, Andelson, Loya, Ruud and Romo.

3. **Resolution No. 19-95** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AMENDING RESOLUTION NO. 18-73 REGARDING CERTAIN WATER DISCONTINUATION OF SERVICE FOR NONPAYMENT POLICIES - ***There will be new restrictions on residential water service discontinuation when customers are delinquent in paying their water bills under Senate Bill 998 (SB 998). The legislation will impact existing practices, policies and procedures relating to delinquent accounts and discontinuation of service by retail water purveyors.***

Staff recommends that the City Council adopt Resolution No. 19-95 amending Resolution 18-73 water service discontinuation policies as required by SB 998.

7. **OTHER MATTERS**

- a. **Urgency Ordinance - Adoption of 2020 Los Angeles County Building Code, the California Fire Code, and the 2019 California Green Building Code by Reference** - The adoption of the Los Angeles County Building Code, the 2019 California Green Buildings Standards Code, and the California Fire Code are necessary under the California Health and Safety Code. These codes are established to provide the City of La Verne with the minimum construction standards that promote the health and welfare of the general public to make buildings more efficient in the use of materials and energy, and to reduce environmental impact during and after construction. Since the County recently amended these codes, it is necessary for the City to adopt these changes. Due to the State's deadline of January 1, 2020, these standards must be adopted by urgency ordinance.

STAFF RECOMMENDATION:

The City Council should adopt urgency Ordinance No. 1088, adopting Title 26 – Building Code of the Los Angeles County Code, Title 27 – Electrical Code of the Los Angeles County Code, Title 28 – Plumbing Code of the Los Angeles County Code, Title 29 – Mechanical Code of the Los Angeles County Code Title 30 – Residential Code of the Los Angeles County Code, Title 24 Part 11 – California Green Building Code, Title 24 Part 9 – California Fire Code, and the City of La Verne amendments to portions of these codes also known as the 2019 California Building Standards Code, by reference, with certain changes and modifications, and making revisions thereto.

ORDINANCE NO. 1088 - AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE ADOPTING BY REFERENCE, PURSUANT TO GOVERNMENT CODE SECTION 50022.2, THE CALIFORNIA BUILDING CODE (TITLE 26 BUILDING CODE OF THE LOS ANGELES COUNTY CODE), THE CALIFORNIA ELECTRICAL CODE (TITLE 27 ELECTRICAL CODE OF THE LOS ANGELES COUNTY CODE), THE CALIFORNIA PLUMBING CODE (TITLE 28 PLUMBING CODE OF THE LOS ANGELES COUNTY CODE), THE CALIFORNIA MECHANICAL CODE (TITLE 29 MECHANICAL CODE OF THE LOS ANGELES COUNTY CODE), THE CALIFORNIA RESIDENTIAL CODE (TITLE 30 RESIDENTIAL CODE OF THE LOS ANGELES COUNTY CODE), THE CALIFORNIA GREEN BUILDING CODE (TITLE 24 PART 11 OF THE CALIFORNIA BUILDING STANDARDS CODE), THE CALIFORNIA FIRE CODE (TITLE 24, PART 9) AND ADOPTING LOCAL AMENDMENTS THERETO.

b. **Urgency Ordinance for Accessory Dwelling Units and Junior Accessory Dwelling Units** -

In 2019, a number of bills were enacted relating to Accessory Dwelling Units and Junior Accessory Dwelling Units. These bills further restrict local control and mandated new requirements. These new laws go into effect on January 1, 2020, so staff is presenting an urgency ordinance that will comply with new State law. Public hearings on this issue will be held before the Planning Commission and City Council in the early part of 2020.

STAFF RECOMMENDATION:

The City Council should adopt Urgency Ordinance No. 1089.

Ordinance No. 1089 - AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA AMENDING THE ZONING PROVISIONS OF THE LA VERNE MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS IN ACCORDANCE WITH STATE LAW.

c. **Based on recent complaints from residents in various neighborhoods, Council Member Rosales has requested the City consider amending the Municipal Code regarding short-term rentals.**

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **ADJOURNMENT**

Due to Limited Need and consistent with past practices, THE NEXT REGULAR MEETING of the La Verne City Council is scheduled for Monday, January 6, 2020, at 6:30 pm will be cancelled.

Due to the City Hall being closed on Monday, January 20, 2020, in observance of a legal holiday, THE NEXT REGULAR MEETING of the La Verne City Council is scheduled for Tuesday January, 21, 2020, at 6:30 pm

ADVISORY STAFF

____ Robert Russi, City Manager
____ Dan Keesey, Assistant City Manager/Director of Public Works
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Eric Scherer, Director of Community Development
____ Bill Aguirre, Director of Community Services
____ Nathan Statham, Finance Manager
____ Nick Paz, Police Chief
____ Kirk Summers, Interim Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager

<p>Posting Statement: On December 10, 2019, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.</p>
