

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Charlie Rosales, Mayor Pro Tem
Robin Carder, Council Member
Muir Davis, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Tuesday, January 21, 2020 - 6:30 p.m.

City Hall

Council Chambers

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:** Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales, and Mayor Kendrick.

4 PRESENTATIONS

- a. **Badge Pinning - Fire Captain Andy Glaze** - Andy was born and raised in Redlands, CA. He currently lives there with his wife Lauren and their 3 children, Hayden, Marley and Peyton. He graduated with a Bachelor's degree in Business Management from Skidmore College. He worked at San Bernardino County Fire as a Firefighter/Paramedic before coming to La Verne. He has worked for La Verne for 6 ½ years. He is currently the La Verne Firefighters' Association President. Andy is currently assigned to Fire Station No., 1 on C Shift.
- b. **Mike Shaw Pride of La Verne Award** - Each year in December, an employee from the Fire Department is recognized as the recipient of the Mike Shaw Pride of La Verne Award for excellence and exemplary service to the organization and the community. The employee's name will be engraved on a perpetual plaque that will be displayed prominently in a City facility.
- c. **Teri Muse from Waste Management will give a Year End Review on Waste Management Activities.**

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes** of November 18, 2019 and December 2 and 16, 2019, ***to be received and filed.***
- b. **Register of Audited Demands as follows:**
 - In the amount of \$744,445.27, dated December 12, 2019
 - In the amount of \$278,150.62, dated December 18, 2019
 - In the amount of \$150,105.16, dated December 31, 2019
 - In the amount of \$1,241,592.82, dated December 26, 2019
 - In the amount of \$651,265.19, dated January 8, 2020

Staff recommends approval.

- c. **Treasurer's Report for the Months of October and November, 2019, to be received filed.**

- d. **Development Impact Fees Fund Report** - Under State law, information on certain fees collected by the City from various development activities is to be made available to the public. The City Manager's Office is providing an informational report regarding Development Impact Fees for the fiscal year ending June 30, 2019.

Staff is recommending that the City Council review the report and make the information available to the public pursuant to Government Code Section 66006.

- e. **Resolution(s) passage and adoption recommended, as follows:**

1. ***The Resolutions and salary tables reflect adjustments in compensation resulting from increases in the California Minimum Wage as well as increases agreed to in negotiations with the La Verne Police Officers' Association, City Employees Association, and Police Middle Management Association. Similarly, Middle Management and Executive Management employees are also being adjusted as directed by the City Council.***

Staff recommends that the City Council adopt Resolution No. 20-03 and Resolution No. 20-04, amending both the part-time and full-time salary tables.

Resolution No. 20-03 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A SALARY CHART FOR ALL FULL-TIME EMPLOYEES AND REPEALING RESOLUTION NO. 18-29.

Resolution No. 20-04 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A SALARY CHART FOR ALL PART-TIME EMPLOYEES AND REPEALING RESOLUTION NO. 19-01.

2. ***To ensure staffing continuity and access to personnel knowledgeable with our dispatch system, the Police Chiefs of La Verne and Covina Police Departments wish to execute a reciprocal MOU that will allow the sharing of dispatchers.***

Staff recommends that the City Council approve Resolution No. 20-05, authorizing the City Manager to enter into a reciprocal agreement between the cities of La Verne and Covina for emergency dispatch personnel.

Resolution No. 20-05 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH THE CITY OF COVINA FOR SUPPLEMENTAL LAW ENFORCEMENT FUNCTIONS RELATING TO POLICE DISPATCHING SERVICES.

7. PUBLIC HEARINGS

Case No. 24-19PPR, 25-19PM, 26-19MPA, 27-19ZC, 90-19VAC, and 88-19GPA – Hillcrest Homes - 2548 Magnolia Avenue, 2551 Park Avenue, and 1619 Hawthorne Avenue – Request to construct 14 attached/detached senior homes - The Community Development Department has received an application to modify and develop Neighborhood 6 of the Brethren Hillcrest Homes (Hillcrest) Master Plan. The proposed project includes construction of 14 attached/detached senior homes with common landscaped area on approximately 1.7 acres. An existing residential dwelling unit (2548 Magnolia Avenue) constructed in 1955 will be demolished. The Project will widen Hawthorne Avenue approximately two feet to the limits of the City right-of-way and vacate the alley fronting the northern boundary of the project site. The project requires an update to the development standards of Neighborhood 6 of the Brethren Hillcrest Homes Master Plan, a Zone Change, Parcel Merger, Precise Plan Review, Street Vacation, and a General Plan Amendment to facilitate the proposed development. (*Council Member Hepburn will declare a conflict of interest on this matter because of his recent work with Hillcrest in reviewing contractors for the construction of new homes and he was a former Hillcrest Board Member and worked on the Hawthorne Property.*)

STAFF RECOMMENDATION

The City Council should conditionally should approve Case Numbers 26-19MPA 27-19ZC, 90-19VAC, and 88-19GPA, adopting Resolution Numbers 20-01 and 20-02 and place on first reading Ordinance No. 1090, based on this report and the conditions of approval. The Development Review Committee has conditionally approved Case Numbers 24-19PPR and 25-19PM, contingent on all of the above cases being approved. Staff is also recommending that the City Council continue Case Number 90-19VAC to the February 3, 2020 City Council, to ensure the required on-site posting is completed.

Resolution No. 20-01 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 88-19GPA, A REQUEST BY HILLCREST HOMES TO AMEND THE GENERAL PLAN DESIGNATION OF THE SITE AT 1619 HAWTHORNE AND 2549 MAGNOLIA FROM LOW DENSITY RESIDENTIAL TO COMMUNITY FACILITY.

Resolution No. 20-02 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 26-19MPA, A REQUEST BY HILLCREST

HOMES TO AMEND THE HILLCREST MASTER PLAN.

Waive further reading of Ordinance No. 1090, and place on first reading.

Ordinance No. 1090 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 27-19ZC, A REQUEST BY HILLCREST HOMES TO CHANGE THE ZONE DESIGNATION FROM "PR4.5D" TO "INSTITUTIONAL" FOR THE SITE LOCATED AT 1619 HAWTHORNE AND 2549 MAGNOLIA.

8. OTHER MATTERS

Urgency Ordinance No. 1091 – Consider Imposing a Moratorium on Short-Term Rentals - At their December 16, 2019 meeting, the City Council directed staff to prepare an ordinance for a moratorium on short-term (less than 30 days) rentals due to concerns raised by residents. This moratorium will expire in 45 days unless extended by the City Council in a noticed public hearing.

STAFF RECOMMENDATION:

The City Council should adopt Urgency Ordinance No. 1091 imposing a 45-day moratorium on the advertising and renting of short-term (less than 30 days) rentals.

Ordinance No. 1091 - AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, IMPOSING A 45-DAY MORATORIUM ON SHORT TERM RENTALS OF RESIDENTIAL PROPERTY AND DIRECTING THE COMMUNITY DEVELOPMENT DEPARTMENT TO INITIATE A STUDY WITH RESPECT TO DEVELOPING APPROPRIATE ZONING REGULATIONS GOVERNING SUCH USES.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. **CLOSED SESSION:**

City Council will meet in Closed Session for conference with legal counsel – Existing Litigation pursuant to Government Code Section 54956.9(d)(1);

- Kevin Palm vs City of La Verne, Workers' Compensation Case No. CJPO28544LV/CJPO15367LV
- Keith Thompson vs City of La Verne, Workers' Compensation Case No. CJPO36375LV
- Tom Toth vs. City of La Verne, Workers' Compensation Case No. CJPO40793LV

12. **ADJOURNMENT**

ADVISORY STAFF

____ Robert Russi, City Manager
____ Dan Keeseey, Assistant City Manager/Director of Public Works
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Eric Scherer, Director of Community Development
____ Bill Aguirre, Director of Community Services
____ Nathan Statham, Finance Manager
____ Nick Paz, Police Chief
____ Devin Leonard, Interim Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager

Posting Statement: On January 14, 2020, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.