

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Charlie Rosales, Mayor Pro Tem
Robin Carder, Council Member
Muir Davis, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, February 03, 2020 - 6:30 p.m.
City Hall
Council Chambers
3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

Individuals may contact the City Clerk's Office for guidance on how to request an item to be added to a future Agenda. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:** Council Member Carder, Council Member Davis, Council Member Hepburn, Mayor Pro Tem Rosales and Mayor Kendrick.

4. **PRESENTATIONS**

a. **Badge Pinning Ceremony for the following Police Officers:**

Lieutenant Jason Prows - Jason is a graduate of Bonita High School and began working for the City of La Verne when he was 16 as a Recreation Leader in 1990. In 1992, he started his law enforcement career as a police explorer. In 2005, he became a Police Officer and has held the rank of Officer, Corporal, Detective, Sergeant, and now Lieutenant. Jason has a gift for understanding new technology and is currently the department expert on our radio system which encompasses many agencies across Los Angeles County.

Jason's mother Mischell will pin his badge.

Sergeant Joshua Wells – Joshua “Josh: began his career with the La Verne Police Department as a Police Aide in 2000. In 2002, he graduated from the San Bernardino Sheriff's Academy with honors and became a Police Officer. Since then, he has worked as a Patrol Officer, Field Training Officer, and a Motor Officer. In 2006, he promoted to the rank of Corporal and was also selected as a member of the regional SWAT team. In 2010, he was selected to represent the police department as a Task Force Officer and Police K9 handler with LA IMPACT. Throughout his career, he has been recognized and received various awards for outstanding police work. Joshua holds a Bachelor's Degree in Criminal Justice Management from Union Institute.

Pinning his badge is his wife, Kerrie joined by his daughter Ryleigh and his son, Gavin.

Corporal David Weaver - David was actively involved in Boy Scouts and football and obtained the rank of Eagle Scout. In December of 2008, he graduated with a Bachelor's of Science Degree in Parks and Recreation Management and in 2010 he graduated with a Masters of Education Degree from Southwestern Oklahoma State University. In 2011, he joined the Elk City Police as a Patrol Officer. In 2015, David was hired by La Verne Police Department. David is currently assigned to the patrol division and is assigned as a Field Training Officer. His assignments have included Drug Recognition Expert, Racial Profiling Instructor and a Use of Force Instructor. In October 2018, David was presented with the Officer of the year award and in June 2019, he was presented with a lifesaving award for his efforts in saving the life of a La Verne business manager. David is excited to start this next chapter in his career as a Corporal with the great City of La Verne.

David's father Clint Weaver will pin his badge.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time).

6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience

requests separate discussion.) *(Council Member Carder will declare a conflict of interest on Resolution No. 20-08, Weed Abatement because she is a member of the Board of Directors for a homeowners' association that oversees property appearing on the weed abatement list. Mayor Kendrick will declare a conflict of interest on Ordinance No. 1090, Hillcrest zone change because of his involvement as real estate agent with the purchase of the Hawthorne Property and earning a small commission. Council Member Hepburn will also declare a conflict of interest on Ordinance No. 1090, Hillcrest zone change because of his recent work with Hillcrest in reviewing contractors for the construction of new homes and he was a former Hillcrest Board Member and worked on the Hawthorne Property.)*

a. **Register of Audited Demands**

- In the amount of \$138,222.91, dated January 15, 2020.
- In the amount of \$494, 891.09, dated January 22, 2020.

Staff recommends approval.

b. **Resolution(s) passage and adoption recommended, as follows:**

1. **Resolution No. 20-07-** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH TRI EVENTS, INC. FOR THE 2020 LA TRI-SERIES TRIATHALON CHAMPIONSHIP and TRI EXPRESS TRIATHOLON SERIES ON March 15th, April 18th, May 9th, and October 11th, 2020. - ***The City Council is requested to consider a street closure for the Tri Events Triathlon Series. Tri Events Inc. has submitted a request to use portions of Puddingstone Drive for the purpose of four (4) cycling races as a part of a triathlon on Sunday, March 15th, Sunday, April 18th, Saturday, May 9th, and Sunday, October 11th, 2020. The request specifically involves the closure of the eastbound lanes of Puddingstone from Van Dusen Road to Fairplex Drive between the hours of 7:30 a.m. and 11:00 a.m. the day of the event. The races are each expected to draw up to 400 participants.***

Staff recommends that the City Council adopt Resolution No. 20-07 authorizing the City Manager to execute the Agreement with Tri Events Inc. permitting the race on specified streets on the specified dates.

2. **Resolution No. 20-08** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING THAT

WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF - *Each year the County of Los Angeles Department of Agricultural Commissioner/Weights & Measures conducts inspections for weeds, brush, rubbish, and refuse on public and private property that may be considered a seasonal and recurrent nuisance. A list of properties is provided to the City for review. City Council is then required to declare its intention to provide for this abatement and set a public hearing for affected property owners to register objections to said abatement. (Council Member Carder will declare a conflict of interest because she is a member of the Board of Directors for a homeowners' association that oversees property appearing on the weed abatement list.) Staff recommends that the Council adopt Resolution No. 20-08, declaring the intention to provide for the abatement of weeds, brush, rubbish, and refuse and setting a public hearing for Tuesday, February 18, 2019 at 6:30 pm.*

3. **Resolution No. 20-09** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE CITY OF LA VERNE TO ACCEPT A GRANT IN THE AMOUNT OF \$637,200 FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE, OFFICE OF THE ATTORNEY GENERAL, AND THE TOBACCO LAW ENFORCEMENT GRANT PROGRAM AND ENTER INTO A RELATED MEMORANDUM OF UNDERSTANDING - *The La Verne Police Department has applied for grant funding from the State of California Department of Justice (DOJ) for tobacco related enforcement and outreach programs in the City of La Verne. The Grantor requires the City to enter into a Memorandum of Understanding (MOU) and for the City Council to approve a resolution acknowledging that grant regulations and conditions contained in the MOU will be followed.*

Staff recommends that the City Council approve Resolution 20-09 allowing the City Manager to enter into a Memorandum of Understanding with the DOJ to receive and administer grant funding under the terms of the MOU and approve appropriations necessary to facilitate the grant program.

- c. **Ordinances Second Reading, approval recommended, as follows:**

Ordinance No. 1090 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 27-19ZC, A REQUEST BY HILLCREST HOMES TO CHANGE THE ZONE DESIGNATION FROM "PR4.5D" TO "INSTITUTIONAL" FOR THE SITE LOCATED AT 1619 HAWTHORNE AND 2549 MAGNOLIA. – A request to construct 14 attached/detached senior homes - *The Community Development Department has received an application to modify and develop Neighborhood 6 of the Brethren Hillcrest Homes (Hillcrest) Master Plan. The proposed project includes construction of 14 attached/detached senior homes with common landscaped area on approximately 1.7 acres. An existing residential dwelling unit (2548 Magnolia Avenue) constructed in 1955 will be demolished. The Project will widen Hawthorne Avenue approximately two feet to the limits of the City right-of-way and vacate the alley fronting the northern boundary of the project site. The project requires an update to the development standards of Neighborhood 6 of the Brethren Hillcrest Homes Master Plan, a Zone Change, Parcel Merger, Precise Plan Review, Street Vacation, and a General Plan Amendment to facilitate the proposed development. The City Council at its meeting of January 21, 2020, approved the zone designation by approving Ordinance No. 1090, and placing it on first reading. (Mayor Kendrick will declare a conflict of interest on this matter because of his involvement as real estate agent in with the purchase of the Hawthorne Property and earning a small commission and Council Member Hepburn will also declare a conflict of interest on this matter because of his recent work with Hillcrest in reviewing contractors for the construction of new homes and he was a former Hillcrest Board Member and worked on the Hawthorne Property.)*

Staff is recommending that the City Council approve Ordinance No. 1090, approving Case No. 27-19ZC, a request by Hillcrest Homes to change the Zone Designation from 'PR4.5D to "Institutional" for 1619 Hawthorne and 2549 Magnolia.

7. PUBLIC HEARING

Case No. 90-19VAC, Hillcrest Homes - 2548 Magnolia Avenue, 2551 Park Avenue, and 1619 Hawthorne Avenue, a request to vacate an alley in conjunction with the construction of 14 attached/detached senior homes - At the last City Council meeting, the Council conditionally approved 26-19MPA, 27-19ZC, and 88-19GPA to modify and develop Neighborhood 6 of the Brethren Hillcrest Homes (Hillcrest) Master Plan. The proposed project includes construction of 14 attached/detached senior homes with common landscaped area on approximately 1.7 acres. A portion of the item was continued to this meeting to allow for the required public noticing on-site for the alley vacation. The project is proposing the City to vacate the alley fronting the northern boundary of the project site. *(Mayor Kendrick will declare a conflict of interest on this matter because of his involvement as real estate agent in with the purchase of the Hawthorne Property and earning a small commission and Council Member Hepburn will declare a conflict of interest on this matter because of his recent work with Hillcrest in reviewing contractors for the construction of new homes and he was a former Hillcrest Board Member and worked on the Hawthorne Property.)*

STAFF RECOMMENDATION:

The City Council should conditionally approve Case Number 90-19VAC, adopting Resolution Numbers 20-6, based on this report and the conditions of approval.

Resolution No. 20-06 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE SUMMARY VACATION (CASE NUMBER 90-19VAC) OF AN ALLEY BETWEEN PARK AVENUE AND MAGNOLIA STREET FOR THE PURPOSE OF HILLCREST HOMES PRIVATE USE AND APPROVING THE MITIGATED NEGATIVE DECLARATION PREPARED FOR THIS PROJECT.

8. OTHER MATTERS

Comprehensive Annual Financial Report for June 30, 2019 - The City has prepared its Comprehensive Annual Financial Report (CAFR), which has been audited by our outside independent audit firm - Rogers, Anderson, Malody & Scott, LLP (RAMS). The CAFR reflects the financial position and operating activities of the City for the fiscal year ending June 30, 2019. A full copy of the report can be accessed on the City's website.

As part of the Financial Statement audit, RAMS has issued their Report on Internal Control over Financial Reporting and on Compliance and Other Matters. This report is required for audits performed in Accordance with *Government Auditing Standards*.

RAMS has also presented their concluding Auditor Letter to the City Council pertaining to the audited financial statements for the year ended June 30, 2019. This communication is required under Statement on Auditing Standards No. 114.

Additionally, RAMS was engaged to prepare the Addendum to the Annual Progress Report of the Housing Successor of the City of La Verne required under Senate Bill 314 pertaining to the City's housing activities which is also included for Council's consideration.

STAFF RECOMMENDATION:

The City Council should receive and file the Comprehensive Annual Financial Report, Report on Internal Control over Financial Reporting and on Compliance and Other Matters, and Auditor Letter to the City Council for the year ended June 30, 2019.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. **ADJOURNMENT**

ADVISORY STAFF

____ Robert Russi, City Manager
____ Dan Keesey, Assistant City Manager/Director of Public Works
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Eric Scherer, Director of Community Development
____ Bill Aguirre, Director of Community Services
____ Nathan Statham, Finance Manager
____ Nick Paz, Police Chief
____ Devin Leonard, Interim Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager

Posting Statement: On January 28, 2020, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.