

## INSTRUCTIONS FOR THE APRIL 20, 2020 COUNCIL MEETING

Monday's City Council meeting will again be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID-19 Virus. Additionally, the meeting will be conducted via teleconference with all Council members participating remotely.

Considering this, the customary meeting format has been modified. Even with this change in format, the City is still encouraging public participation and wishes to make residents aware of the following opportunities for participation:

- 1) View the meeting through the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org), using the link titled "Council Meeting Live Stream," or on YouTube at [www.cityoflaverne.org/youtube](http://www.cityoflaverne.org/youtube).
- 2) Send an email to the City Clerk in advance if you wish to make a comment on a specific agenda item. Please submit your comments via email to the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org). We ask that you provide those emails before 5:00 p.m. on April 20<sup>th</sup> so that staff will be prepared to read them aloud at the appropriate time during the meeting.
- 3) If you wish to make a comment during the meeting, we will be monitoring the above email address and will make every effort to include your comment into the records. Please be aware there is a delay in the live stream service and any comments should be submitted as soon as possible.
- 4) For individuals that wish to share their comments directly during the live stream, you may email the city clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org) by 5:00 p.m. on April 20<sup>th</sup> with a phone number and the item(s) you wish to speak on. We will call you back at the appropriate time during the meeting for your comment.

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Tim Hepburn, Mayor  
Robin Carder, Mayor Pro Tem  
Muir Davis, Council Member  
Rick Crosby, Council Member  
Wendy M. Lau, Council Member



[www.cityoflaverne.org](http://www.cityoflaverne.org)  
(909) 596-8726 - Phone  
(909) 596-8740 - Fax  
City Hall Council Chamber  
3660 D Street  
La Verne, CA 91750

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**Monday, April 20, 2020 - 6:30 p.m.**

**City Hall**

**Council Chambers**

**3660 D Street, La Verne, CA 91750**

In order to minimize the spread of the COVID 19 Virus, Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and La Verne City Council Members may attend this meeting telephonically.

You are strongly encouraged to observe the City Council meeting through the City's website at [www.cityoflaverne.org](http://www.cityoflaverne.org) and follow the link titled "Council Meeting Live Stream" or on YouTube at [www.cityoflaverne.org/youtube](http://www.cityoflaverne.org/youtube).

If you wish to make a comment on a specific agenda item, please submit your comments via email to the Assistant City Clerk at [cityclerk@cityoflaverne.org](mailto:cityclerk@cityoflaverne.org). Comments will be accepted continuously during the meeting. Every effort will be made to read your comment into the records, but some comments may not be read due to time limitations.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3<sup>rd</sup> Monday of every month.

**The City of La Verne thanks you in advance for taking all precautions to prevent the spread of the COVID 19 virus.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Davis, Council Member Crosby, Council Member Lau, Mayor Pro Tem Carder and Mayor Hepburn.

4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
  
5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
  - a. **City Council Minutes of February 3, 2020**, to be *received and filed*.
  
  - b. **Register of Audited Demands** in the amount of \$256,707.17, dated March 25, 2020, and in the amount of \$1,174,087.26, dated April 8, 2020, to be *approval recommended by staff*.
  
  - c. **Treasurer's Report for the Month of February, 2020**, to be *received and filed*.
  
  - d. **Appointment to Public Financing Authority for the Enhanced Infrastructure Financing District** - With the County of Los Angeles agreeing to participate in La Verne's Enhanced Infrastructure Financing District (EIFD), the Council had previously identified former Mayor Pro Tem Rosales and current Mayor Pro Tem Carder as the two elected officials to make up the five (5) person Public Financing Authority (PFA). Mayor Hepburn had previously been appointed to the PFA when it was first established prior to the County's participation, but volunteered to stepdown once County Supervisor Barger was required to be a member per State law. As former Mayor Pro Tem Rosales' seat is now vacant, it would be appropriate for Mayor Hepburn to be re-appointed to the PFA.

***Staff recommends the City Council re-appoint Mayor Hepburn to the Public Financing Authority for the Enhanced Infrastructure Financing District.***

- e. **Resolution(s) passage and adoption recommended, as follows:**
  1. **Resolution No. 20-26** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH PTM GENERAL ENGINEERING SERVICES, INC. FOR THE DURWARD WAY AND WHITE AVENUE TRAFFIC SIGNAL IMPROVEMENTS PROJECT FEDERAL PROJECT NO. HSIPL-5149(021). - ***The City recently solicited bids for a new traffic signal at the intersection of White Avenue and Durward Way. Bids were received and opened for the project on March 3, 2020 with a total of six (6) bids received for this project. Majority funding for the project is provided by a federal Highway Safety Improvement Program grant with additional funding provided by development assessments and gas taxes.***

***Staff recommends that the City Council approve Resolution No. 20-26, awarding to the second lowest bidder PTM General Engineering Services, Inc. for the Durward Way and White Avenue Traffic Signal Improvements Project Federal Project No. HSIPL-5149(021), and to reject all other bids. The lowest bid did not meet the responsiveness standards in submitting a complete and thorough bid. Staff further recommends that \$34,000 be appropriated from Fund 206 – Gas Tax Capital Improvement Program to fund the balance of the project.***

2. **Resolution No. 20-27** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS - *The State Department of Housing and Community Development's (HCD) Local Government Planning Support Grants Program provides funding to local jurisdictions preparing and adopting planning documents, as well as process improvements, which accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment. The City is eligible to apply for funding through this program and as part of the application process, the City must adopt a resolution authorizing application for, and receipt of, Local Government Planning Support Grants Program funds.*

*Staff recommends that the City Council adopt Resolution No. 20-27 authorizing staff to submit an application for the HCD Local Government Planning Support Grants Program, also referred to as the Local Early Action Planning Grants Program, and authorizing the City Manager to enter into a State of California Agreement to receive grant program funds, if the application is approved.*

3. **Resolution No. 20-28** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING A PROJECT LIST AS REQUIRED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT - *In April 2017, Governor Brown signed into law Senate Bill 1 (SB1), also referred to as the Road Repair and Accountability Act (RRAA) of 2017. SB1 provides for increased gas taxes and registration fees, which are to be deposited into the State's Road Maintenance and Rehabilitation Account (RMRA). RMRA funds are apportioned to local agencies each year for basic road maintenance, rehabilitation, and other safety projects. SB1 also requires each eligible agency to submit a project list to California Transportation Commission (CTC) in order to receive these funds. La Verne's allocation for fiscal year 2020/21 is estimated at \$611,000.*

*Staff recommends City Council approval of Resolution No. 20-28, approving the proposed SB1 project list for fiscal year 2020/21.*

6. **OTHER MATTERS**

- a. **Urgency Ordinance No. 1094 – Repealing Urgency Ordinance No. 1093 Which Temporarily Prohibited the Eviction of Residential and Commercial Tenants for Non-Payment of Rent Caused by the Coronavirus** - The City Council approved Urgency Ordinance No. 1093 at their March 24, 2020 special meeting which temporarily prohibited the eviction of residential and commercial tenants for non payment of rent caused by the coronavirus. Subsequent to the adoption of that ordinance, the Governor and the State courts have put in place protection from eviction, for the duration of the emergency, for those residents and businesses affected by the virus.

**Staff Recommendation:**

The City Council should adopt Uncodified Urgency Ordinance No. 1094, which repeals Urgency Ordinance No. 1093 which previously temporarily prohibited residential and commercial evictions in the City of La Verne until April 30, 2020.

**Ordinance No. 1094** - AN UNCODIFIED URGENCY ORDINANCE OF THE COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES STATE OF CALIFORNIA, REPEALING ORDINANCE NO. 1093, PROHIBITING THE EVICTION TEMPORARILY OF RESIDENTIAL AND COMMERCIAL TENANTS FOR NON-PAYMENT OF RENT CAUSED BY THE CORONAVIRUS.

- b. **Council Assignments** - In conjunction with the changes to the City Council as a result of the March 2020, election, attached is a list of committee assignments for Council to review and identify new Council Members to serve as representatives.

**Staff Recommendation:**

The City Council should review the list of assignments and provide direction to fill vacancies to certain committees.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
  
  
  
  
  
  
  
  
  
  
9. **ADJOURNMENT to Thursday, April 23, 2020, at 3:00 p.m.** for the Oversight Committee Applicants Verbal Presentations to City Council. Presentations will be conducted via Telephonically.

**THE NEXT REGULAR MEETING of the La Verne City Council  
is scheduled for Monday, May 4, 2020, at 6:30 pm**

**ADVISORY STAFF**

\_\_\_\_\_ Robert Russi, City Manager  
\_\_\_\_\_ Dan Keesey, Assistant City Manager/Director of Public Works  
\_\_\_\_\_ Robert Kress, City Attorney  
\_\_\_\_\_ Lupe Gaeta Estrella, Assistant City Clerk  
\_\_\_\_\_ Eric Scherer, Director of Community Development  
\_\_\_\_\_ Bill Aguirre, Director of Community Services  
\_\_\_\_\_ Mark Alvarado, Interim Finance Director  
\_\_\_\_\_ Nick Paz, Police Chief  
\_\_\_\_\_ Devin Leonard, Interim Fire Chief  
\_\_\_\_\_ Dominic Milano, City Engineer  
\_\_\_\_\_ Bill Elftman, Information Services Manager

<p><b>Posting Statement:</b> On April 14, 2020, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at <a href="http://cityoflaverne.org">cityoflaverne.org</a>.</p>
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