

CITY OF LA VERNE
AMENDED
CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Robin Carder, Mayor Pro Tem
Muir Davis, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, May 04, 2020 - 6:30 p.m.

Tonight's Council meeting will again be closed to the public in compliance with Governor Newsom's Executive Order to minimize the spread of the COVID 19 Virus. However, the City would encourage public participation in our meeting and as such want to make residents aware of the following opportunities on how to participate:

1. View the meeting live through the City's website at www.cityoflaverne.org and following the link titled "Council Meeting Live Stream" or on YouTube at www.cityoflaverne.org/youtube.
2. Send an email to the Assistant City Clerk in advance if you wish to make a comment on a specific agenda item. Please submit your comments via email to the Assistant City Clerk at cityclerk@cityoflaverne.org. We ask that you provide those emails before 5 pm, so that staff will be prepared to read them aloud at the appropriate time.
3. Also, if you wish to make a comment during the meeting. We will be monitoring the email address and will make every effort to include your comment into the records. Please be aware there is a delay in the live stream service and any comments should be submitted as soon as possible.
4. For individuals that wish to share their comments directly during the live stream, you may email the Assistant City Clerk at cityclerk@cityoflaverne.org by 5:00 p.m. the day of the meeting with a phone number and the item(s) you wish to speak on. We will call you back at the appropriate time during the meeting for your comment.

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Davis, Council Member Crosby, Council Member Lau, Mayor Pro Tem Carder and Mayor Hepburn.
4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **Register of Audited Demands** in the amount of \$1,788,130.39 dated April 15, 2020, and in the amount of \$318,607.50 dated April 22, 2020, **approval recommended.**
 - b. **Staff recommends approval and passage of the following Resolutions:**
 1. **Resolution No. 20-30** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY AUTHORIZING THE MAYOR, OR HIS/HER DESIGNEE TO SIGN A COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES - ***It is requested that the City Council adopt Resolution No. 20-30, authorizing the Mayor to execute on behalf of the City a Cooperation Agreement with the Los Angeles County Development Authority.***

Staff recommends that the City Council adopt Resolution Number 20-30, approving participation in the Los Angeles Urban County Community Development Block Grant Program by authorizing the Mayor to sign the Cooperation Agreement with the County of Los Angeles, based on requirements by Federal regulations for Community Development Block Grant programs.
 2. **Resolution No. 20-31** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXAMINATION OF TRANSACTIONS (SALES) AND USE TAX RECORDS AND AMENDING RESOLUTION NO. 20-20. - ***The City was notified by CDTFA that Resolution 20-20, needs to be amended to designate Hinderliter, de Llamas & Associates as authorized to examine the sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City.***

Staff recommends that City Council approve Resolution 20-31, authorizing the review of sales, use and transactions tax records from Measure LV maintained by California Department of Tax and Fee Administration by Hinderliter, de Llamas & Associates.

3. **Resolution No. 20-32** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REAFFIRMING THE ONGONG NEED FOR THE LOCAL EMERGENCY INITIALLY DECLARED ON MARCH 16, 2020 - *Pursuant to Government Code 8630, the City Council must “review the need for continuing the local emergency at least every 60 days until the governing body terminates the emergency.” The Council is asked to reaffirm the ongoing need for the local emergency declared by the Council in Resolution No. 20-17 adopted March 16, 2020.*

Staff is recommending that the City Council adopt Resolution No. 20-32, reaffirming the ongoing need for the local emergency declared by Resolution No. 20-17.

6. **PUBLIC HEARINGS**

2020-21 Paramedic Service Fee - The City's voter approved Paramedic Service Fee requires an annual hearing in order to consider a rate change. The monthly fee is subject to an annual adjustment for a rate change based on the Consumer Price Index.

Staff Recommendation:

The City Council should adjust the monthly paramedic service fee from \$5.37 to \$5.54 by adopting Resolution No. 20-33.

Resolution No. 20-33 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE PARAMEDIC SERVICE FEE FOR FISCAL YEAR 2020-21.

7. **OTHER MATTERS**

- a. **Mayor Hepburn asked for consideration in establishing a La Verne Re-open Mayoral Task Force for assisting businesses in their recovery process after the COVID - 19 crises.**

- b. **Community Development Block Grant Program – Business Assistance Program** - The City Council recently approved the use of 2020-2021 Community Development Block Grant funds. The City Council also expressed interest for staff to explore ways to use CDBG funds to help businesses during the COVID-19 epidemic. Staff has been working closely with the Los Angeles County Development Authority to find a program that might work for La Verne.

Staff Recommendation:

The City Council should give permission to draft program guidelines for a new “Business Assistance Program” that would be funded with CDBG money, to be brought back before Council at a later date.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Assistant City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
10. **ADJOURNMENT to Tuesday, May 5, 2020, at 3:00 pm** for Interviews of the Oversight Committee (Measure LV) Applicants.

**THE NEXT REGULAR MEETING of the La Verne City Council
is Monday, May 18, 2020, scheduled for at 6:30 pm.**

**The La Verne City Council thanks the residents
for taking all precautions to prevent the spread of the COVID 19 virus.**

ADVISORY STAFF

____ Robert Russi, City Manager
____ Dan Keeseey, Assistant City Manager/Director of Public Works
____ Robert Kress, City Attorney
____ Lupe Gaeta Estrella, Assistant City Clerk
____ Eric Scherer, Director of Community Development
____ Bill Aguirre, Director of Community Services
____ Mark Alvarado, Interim Finance Director
____ Nick Paz, Police Chief
____ Devin Leonard, Interim Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager

<p>Posting Statement: On April 30, 2020, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.</p>
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